

**MINUTES OF A**

**COUNCIL MEETING**

**HELD ON**

**27 JULY 2017**



# CAPE WINELANDS DISTRICT MUNICIPALITY

## COUNCIL MEETING

THURSDAY, 27 JULY 2017 AT 11:00

### MINUTES

		PAGE
C.1	OPENING	1
C.2	ELECTION OF ACTING SPEAKER, IF NECESSARY	2
C.3	DISCLOSURE OF ANY DIRECT OR INDIRECT INTERESTS BY COUNCILLORS AND/OR OFFICIALS	2
C.4	APPLICATIONS FOR LEAVE OF ABSENCE	3
C.5	STATEMENTS AND COMMUNICATIONS BY THE SPEAKER	3
C.6	STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR	4
C.7	CONSIDERATION OF NOTICES OF MOTION	4
C.8	CONSIDERATION OF NOTICES OF QUESTIONS	4
C.9	CONSIDERATION OF MOTIONS OF EXIGENCY	4
C.10	MINUTES	
C.10.1	CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY, 29 JUNE 2017 (ATTACHED)	5
C.10.2	REPORT BY THE MUNICIPAL MANAGER: ACTION MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY, 29 JUNE 2017	5
C.11	INTERVIEWS WITH OR PRESENTATIONS BY DEPUTATIONS	5
C.11.1	PRESENTATION: OVERVIEW INTERACTIVE THEATRE PROJECT FOR 2016/2017 (17/1/2/3)	5
C.11.2	PRESENTATION: MEMBERSHIP: ICLEI AFRICA (12/1/1/63)	7
C.11.3	PRESENTATION: CRICKET BOLAND (5/15/1/1)	8
C.12	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER	9
C.12.1	MINUTES OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD ON TUESDAY, 25 JULY 2017 AT 14:00 IN THE COUNCIL CHAMBER, 194 MAIN STREET, PAARL (9/1/2/1)	9

C.13	REPORT BY THE EXECUTIVE MAYOR: MAYORAL COMMITTEE MEETING HELD ON TUESDAY, 13 JUNE 2017 (3/2/2/1)	10
<b>C.14</b>	<b>MATTERS FOR NOTIFICATION</b>	
C.14.1	MINISTRY OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING: ASSESSMENT OF THE CAPE WINELANDS DISTRICT MUNICIPALITY'S (CWDM) 2017 TO 2022 INTEGRATED DEVELOPMENT PLAN (IDP) (2/9/R)	14
C.14.2	PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (4/12/5, 1/1/1 & 3/2/5/13)	19
C.14.3	REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF THE CAPE WINELANDS DISTRICT MUNICIPALITY (CWDM) IN TERMS OF REGULATION 6 OF THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS, 2005 (5/14/5 – 2014/2015)	25
C.14.4	FINANCIAL QUARTERLY REPORT FOR THE QUARTER ENDING 30 JUNE 2017 IN TERMS OF SECTION 52(d) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) (9/1/2/1)	32
C.14.5	CONSOLIDATED REPORT OF ALL WITHDRAWALS MADE FROM THE MUNICIPAL BANK ACCOUNT IN TERMS OF SECTION 11(4) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) FOR THE QUARTER ENDING 30 JUNE 2017 (9/1/2/1)	36
C.14.6	REPORT ON EXPENDITURE INCURRED ON STAFF BENEFITS IN TERMS OF SECTION 66 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) FOR THE PERIOD 1 APRIL 2017 TO 30 JUNE 2017 (9/1/2/1)	41
C.14.7	QUARTERLY REPORT OF THE CAPE WINELANDS DISTRICT MUNICIPALITY AUDIT COMMITTEE CHAIRPERSON FOR THE THIRD QUARTER OF THE 2016/2017 FINANCIAL YEAR (3/2/5/3)	44
<b>C.15</b>	<b>MATTERS FOR CONSIDERATION</b>	
C.15.1	APPROVAL TO INCUR SHORT-TERM DEBT IN TERMS OF SECTION 45 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) IN RESPECT OF NEDFLEET AND CREDIT PAYMENT FACILITIES (2/1/2/1, 5/17 & 16/1/1/5)	46
C.15.2	MEMBERSHIP: ICLEI AFRICA (12/1/1/63)	56
C.15.3	GRANT CONTRIBUTION TOWARDS CRICKET BOLAND TO SECURE AND MAINTAIN HOST VENUE IN THE T20 GLOBAL LEAGUE TO BOLAND PARK IN PAARL (5/15/1/1 & 17/9)	62

C.15.4	REPLACEMENT FOR COUNCILLOR E.S.C MATJAN AS MEMBER OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OF THE CAPE WINELANDS DISTRICT MUNICIPALITY (CWDM) (3/2/5/17)	68
C.15.5	REMUNERATION OF THE CAPE WINELANDS DISTRICT MUNICIPALITY AUDIT COMMITTEE MEMBERS (3/2/5/3)	72
C.16	CONCLUSION	80



# KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT

## RAADSVERGADERING

DONDERDAG, 27 JULIE 2017 OM 11:00

### NOTULE

		BLADSY
R.1	OPENING	1
R.2	VERKIESING VAN WAARNEMENDE SPEAKER, INDIEN NODIG	2
R.3	BEKENDMAKING VAN ENIGE DIREKTE OF INDIREKTE BELANGE DEUR RAADSLEDE EN/OF AMPTENARE	2
R.4	AANSOEK OM VERLOF TOT AFWESIGHEID	3
R.5	VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER	3
R.6	VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER	4
R.7	OORWEGING VAN KENNISGEWINGS VAN MOSIES	4
R.8	OORWEGING VAN KENNISGEWINGS VAN VRAE	4
R.9	OORWEGING VAN MOSIES VAN DRINGENDHEID	4
R.10	NOTULE	
R.10.1	BEKRAGTIGING VAN DIE NOTULE VAN DIE RAADSVERGADERING GEHOU OP DONDERDAG, 29 JUNIE 2017 (AANGEHEG)	5
R.10.2	VERSLAG DEUR DIE MUNISIPALE BESTUURDER: AKSIE NOTULE VAN DIE RAADSVERGADERING GEHOU OP DONDERDAG, 29 JUNIE 2017	5
R.11	ONDERHOUDE MET OF VOORLEGGINGS DEUR AFVAARDIGINGS	5
R.11.1	VOORLEGGING: OORSIG INTERAKTIEWE TEATERPROJEK VIR 2016/2017 (17/1/2/3)	5
R.11.2	VOORLEGGING: LIDMAATSKAP: ICLEI AFRIKA (12/1/1/63)	7
R.11.3	VOORLEGGING: KRIEKET BOLAND (5/15/1/1)	8
R.12	DRINGENDE SAKE VOORGELê DEUR DIE MUNISIPALE BESTUURDER	9
R.12.1	NOTULE VAN DIE MUNISIPALE KOMITEE OOR OPENBARE REKENINGE GEHOU OP DINSDAG, 25 JULIE 2017 OM 14:00 IN DIE RAADSAAL, 194 HOOFSTRAAT, PAARL (9/1/2/1)	9

R.13	VERSLAG DEUR DIE UITVOERENDE BURGEMEESTER : BURGE- MEESTERSKOMITEEVERGADERING GEHOU OP DINSDAG, 13 JUNIE 2017 (3/2/2/1)	10
<b>R.14</b>	<b>SAKE VIR KENNISNAME</b>	
R.14.1	MINISTERIE VAN PLAASLIKE REGERING, OMGEWINGS- SAKE EN ONTWIKKELINGSBEPLANNING: ASSESSERING VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (KWDM) 2017 TOT 2022 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) (2/9/R)	14
R.14.2	VORDERINGSVERSLAG OOR MUNISIPALE MINIMUM BEVOEGDHEIDS- VLAKKE (4/12/5, 1/1/1 & 3/2/5/13)	19
R.14.3	VERSLAG OOR DIE IMPLEMENTERING VAN DIE VOORSIENINGS- KANAALBESTUURSBELEID VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (KWDM) INGEVOLGE REGULASIE 6 VAN DIE MUNISIPALE VOORSIENINGSKANAALBESTUURSREGULASIES, 2005 (5/14/5 – 2014/2015)	25
R.14.4	FINANSIËLE KWARTAALVERSLAG VIR DIE KWARTAAL GEËINDIG 30 JUNIE 2017 INGEVOLGE ARTIKEL 52(d) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) (9/1/2/1)	32
R.14.5	GEKONSOLIDEERDE VERSLAG VAN ALLE ONTTREKKINGS GEMAAK UIT DIE MUNISIPALE BANKREKENING INGEVOLGE ARTIKEL 11(4) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) VIR DIE KWARTAAL GEËINDIG 30 JUNIE 2017 (9/1/2/1)	36
R.14.6	VERSLAG OOR UITGAWES AANGEGAAN VIR PERSONEEL- VOORDELE INGEVOLGE ARTIKEL 66 VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) VIR DIE TYDPERK 1 APRIL 2017 TOT 30 JUNIE 2017 (9/1/2/1)	41
R.14.7	KWARTAALLIKSE VERSLAG VAN DIE VOORSITTER VAN DIE OUDIT- KOMITEE VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT VIR DIE DERDE KWARTAAL VAN DIE 2016/2017 FINANSIËLE JAAR (3/2/5/3)	44
<b>R.15</b>	<b>SAKE VIR OORWEGING</b>	
R.15.1	GOEDKEURING OM KORTTERMYNSKULD AAN TE GAAN INGEVOLGE ARTIKEL 45 VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) TEN OPSIGTE VAN NEDFLEET EN KREDIETBETALINGSGERIEWE (2/1/2/1, 5/17 & 16/1/1/5)	46
R.15.2	LIDMAATSKAP: ICLEI AFRIKA (12/1/1/63)	56



R.15.3	BYDRAE VAN 'N TOELAAG AAN BOLAND KRIEKET VIR DIE VESTIGING EN INSTANDHOUDING VAN BOLAND PARK IN DIE PAARL AS 'N GASHEER-LOKAAL VIR DIE T20 GLOBALE LIGA (5/15/1/1 &17/9)	62
R.15.4	VERVANGING VAN RAADSLID E.S.C. MATJAN AS 'N LID VAN DIE MUNISIPALE KOMITEE OOR OPENBARE REKENINGE (MKOOR) VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (3/2/5/17)	68
R.15.5	VERGOEDING VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT OUDITKOMITEELEDE (3/2/5/3)	72
R.16	AFSLUITING	80



# UMASIPALA WESITHILI SASECAPE WINELANDS

## INTLANGANISO YEBHUNGA

NGOLWESINE, UMHLA WAMA-27 KUJULAYI 2017  
NGENTSIMBI YE-11:00

### IMIZUZU

		IPHEPHA
C.1	UKUVULA	1
C.2	UKUNYULWA KUKASOMLOMO OBAMBELEYO, UKUBA KUNYE/OKANYE KUYIMFUNKO	2
C.3	UKUBHENGEZWA KWAWO NAWUPHI NA UMDLA WENZUZO ONGATHANGA NGQO OKWENZIWA NGOOCEBA NAMAGOSA	2
C.4	IZICELO ZOKUNGAYIZIMASI INTLANGANISO	3
C.5	IINGXELO NONXIBELELWANO LUKASOMLOMO	3
C.6	IINGXELO NONXIBELELWANO LUKASODOLOPHU	4
C.7	UKUQWALASELWA KWEZAZISO ZESINDULULO	4
C.8	UKUQWALASELWA KWEZAZISO ZEMIBUZO	4
C.9	UKUQWALASELWA KWEZINDULULO EZINGXAMISEKILEYO	4
C.10	IMIZUZU	
C.10.1	ULWAMKELO LWEMIZUZU YENTLANGANISO YEBHUNGA EBIBANJWE NGOLWESIBINI, UMHLA WAMA-29 KUJUNI 2017 (INCANYATHELSIWE)	5
C.10.2	INGXELO EYENZIWA NGUMLAWULI KAMASIPALA: IMIZUZU YOKUSEBENZA YENTLANGANISO YEBHUNGA EBIBANJWE NGOLWESIBINI, UMHLA WAMA-29 KUJUNI 2017	5
C.11	UDLIWANO-NDLEBE OKANYE INTETHO-NGXOXO NGOGUNYAZISO	5
C.11.1	ISIHLOKO SENTETHO: UVAVANYO NGOKUBANZI LWEPROJEKTI YONXIBELELWANO LWETHIYETHA OLULUNGISELELWE OWAMA-2016/2017 (17/1/2/3)	5
C.11.2	ISIHLOKO SENTETHO: UBULUNGU: ICLEI AFRIKA (12/1/1/63)	7
C.11.3	ISIHLOKO SENTETHO: KWICRICKET BOLAND (5/15/1/1)	8

C.12	IMICIMBI ENGXAMILEYO ENGENISWE NGUMLAWULI KAMASIPALA	9
C.12.1	IMIZUZU YENTLANGANISO YEKOMITI KAMASIPLA YEE-AKHAWUNTI ZIKARHULUMENTE EBIBANJWE NGOLWESIBINI, UMHLA WAMA-25 KUJULAYI NGENTSIMBI YE-14:00 KUMAGUMBI EBHUNGA, 194 MAIN STREET, EPAARL 9/1/2/1	9
C.13	INGXELO EYENZIWA NGUSODOLOPHU WESIGQEBA: INTLANGANISO YEKOMITI KASODOLOPHU EYAYIBANJWE NGOLWESIBINI, UMHLA UMHLA WE-13 KUJUNI 2017 (3/2/2/1)	10
<b>C.14</b>	<b>IMIBA YOKWAZISWA</b>	
C.14.1	ISEBE LEPHONDO LOOMASIPALA, IMICIMBI YEZENDALO NOCWANGCISO LOPHULISO: UVAVANYO LWESICWANGCISO ESIHLANGENEYO SOPHULISO (IDP) SOWAMA-2017 UKUYA KOWAMA-2022 SOMASIPALA WESITHILI SASECAPE WINELANDS (2/9/R)	14
C.14.2	INGXELO KAMASIPALA YENKQUBELA PHAMBILI YAMANQANABA APHANTSI OBUCHULE (4/12/5, 1/1/1 & 3/2/5/13)	19
C.14.3	INGXELO NGOMILISELO LOMGAQO-NKQUBO WOLAWULO LWESIXOKELELWANO SONIKEZELO YOMASIPALA WESITHILI SASECAPE WINELANDS (CWDM) NGOKUHAMBELANA NOMTHETHO WESI-6 WEMITHETHO YOLAWULO LWESIXOKELELWANO SONIKEZELO KAMASIPALA, 2005 (5/14/5 – 2014/2015)	25
C.14.4	INGXELO YARHOQO NGEKOTA YEMALI: ELUNGISELELWE IKOTA EPHELA NGOMHLA WAMA-30 KUJUNE 2017 NGOKUHAMBELANA NECANDELO 52(d) LOMTHETHO KAMASIPALA: UMTHETHO WOLAWULO LWEMALI KAMASIPALA, 2003 (UMTHETHO ONGUNOMBOLO 56 WAMA-2003) (9/1/2/1)	32
C.14.5	INGXELO EHLANGANISIWEYO YAKO KONKE UKUTSALWA KWEMALI OKWENZIWEYO KWI-AKHAWUNTI YEBHANKA KAMASIPALANGOKUH-AMBELANA NECANDELO 11(4) LOMTHETHO KAMASIPALA: UMTHETHO WOLAWULO LWEMALI KAMASIPALA, WAMA-2003 (UMTHETHO ONGUNOMBOLO 56 WAMA-2003) ELUNGISELELWE IKOTA EPHELA NGOWAMA-30 KUJUNE 2017 (9/1/2/1)	36
C.14.6	INGXELO NGENKCITHO EYENZIWEYO KWIZIBONELELO ZABASEBENZI NGOKUHAMBELANA NECANDELO 66 LOMTHETHO KAMASIPALA: UMTHETHO WOLAWULO LWEMALI KAMASIPALA, 2003 (UMTHEHTO ONGUNOMBOLO 56 WAMA-2003) OLUNGISELELWE ISITHUBA UKUSUKA KUMHLA WOKU-1 KUAPRIL 2017 UKUYA KUMHLA WAMA-30 KUJUNE 2017 (9/1/2/1)	41

C.14.7	INGXELO YARHOQO NGEKOTA KASIHLOLO WEKOMITI YOPHICOTHO-ZINCWADI YOMASIPALA WESITHILI SASECAPE WINELANDS ELUNGISELELWE IKOTA YESITHATHU YONYAKA-MALI WAMA-2016/2017 (3/2/5/3)	44
<b>C.15</b>	<b>IMIBA EKUFUNEKA IQWALASELWE</b>	
C.15.1	IMVUME YOKWENZA ITYALA LESITHUBA ESIFUTSHANE NGOKWEMIQATHANGO YESCANDELO 45 LOMTHETHO KAMASIPALA: UMTHETHO KAMASIPALA WOLAWULO LWEMALI, 2003 (UMTHETHO ONGUNOMBOLO 56 WAMA-2003) NGOKUPHATHELELENE NE-NEDFLEET KUNYE NEZIBONELELO ZENTLAWULO YETYALA (2/1/2/1, 5/17 & 16/1/1/5)	46
C.15.2	UBULUNGU : ICLEI AFRIKA (12/1/1/63)	56
C.15.3	UMNIKELO WENKXASO-MALI OBHEKISELELE KWICRICKET BOLAND UKULUNGISELELA UKUFUMANA INDAWO YOKUSINGATHELA I-T20 GLOBAL LEAGUE EBOLAND PARK EPAARL (5/15/1/1 & 17/9)	62
C.15.4	UKUTYUNJWA KOOCEBA NJENGAMALUNGU EKOMITI KAMASIPALA YEE-AKHAWUNTI ZIKARHULUMENTE (MPAC) YOMASIPALA WESITHILI SASECAPE WINELANDS (CWDM) (3/2/5/17)	68
C.15.5	UKUHLAWULWA KWAMALUNGU EKOMITI YOPHICOTHO-ZINCWADI OMASIPALA WESITHILI SASECAPE WINELANDS (3/2/5/3)	72
C.16	ISIPHELO	80



# CAPE WINELANDS DISTRICT MUNICIPALITY

MINUTES OF THE COUNCIL MEETING OF THE CAPE WINELANDS DISTRICT MUNICIPALITY HELD ON THURSDAY, 27 JULY 2017 AT 11:10 IN THE COUNCIL CHAMBER, CAPE WINELANDS DISTRICT MUNICIPALITY, TRAPPES STREET, WORCESTER

**PRESENT**

(3/2/1/2)

## **COUNCILLORS**

Cllr. C. Meyer (Speaker)  
Ald. (Dr.) H. von Schlicht (Executive Mayor)  
Cllr. D. Swart (Deputy Executive Mayor)

Cllr. M.M. Adriaanse  
Cllr. R.B. Arnolds  
Cllr. W.M. Blom  
Cllr. A. Crombie  
Cllr. C. Damens  
Cllr. P. Daniëls  
Cllr. J.J. du Plessis  
Cllr. A. Florence  
Cllr. G.J. Fredericks  
Cllr. E. Gouws  
Cllr. P. Hess  
Cllr. X. Kalipa  
Cllr. L. Landu  
Cllr. N.S. Louw  
Cllr. S.S. Magqazana  
Cllr. P. Marran  
Cllr. E.S.C. Matjan  
Cllr. J.S. Mouton  
Cllr. R.S. Nalumango  
Cllr. L.W. Niehaus  
Cllr. B.B. Ntshingila  
Cllr. P.C. Ramokhabi  
Cllr. S.C. Rens  
Cllr. L.S. Sambokwe  
Ald. J. Schuurman  
Cllr. A.J. Shibili  
Cllr. L.N. Siwakamisa  
Cllr. D.R.A. Snyders  
Cllr. C. Steyn  
Cllr. N. Tetana  
Cllr. J.J. van Rooyen  
Cllr. J.D.F. van Zyl  
Cllr. C.F. Wilskut






























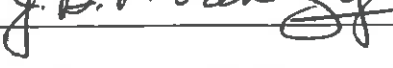
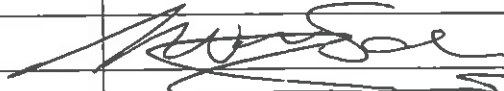



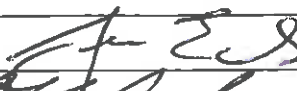


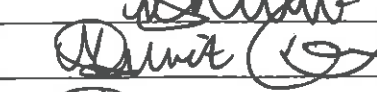




**KAAPSE WYNLAND / CAPE WINELANDS  
DISTRIKSMUNISIPALITEIT / DISTRICT MUNICIPALITY**

**LYS VAN VERTEENWOORDIGERS : RAADSVERGADERING  
LIST OF REPRESENTATIVES : COUNCIL MEETING**

27 Julie/July 2017  
DATUM VAN VERGADERING  
DATE OF MEETING

11:00  
TYD / TIME  
WORCESTER

VERTEENWOORDIGER / REPRESENTATIVE	HANDTEKENING / SIGNATURE
ADRIAANSE, MM	
ARNOLDS, RB	R. Arnolds
BLOM, WM	W. Blom
CARINUS, GJ	
CROMBIE, A	
DAMENS, C	
DANIELS, P	
DU PLESSIS, JJ	J. J. du Plessis
DU TOIT, R	
FLORENCE, A	
FREDERICKS, GJ	
GOUWS, E	E. Gouws
HESS, P	P. Hess
KALIPA, X	
KLAAS, MT	
LANDU, L	
LOUW, NS	
MAGQAZANA SS	S. S. Magqazana
MARRAN, P	
MATJAN, ESC	E. Matjan
MEYER, C	C. Meyer
MOUTON, JS	
NALUMANGO, RS	

VERTEENWOORDIGER / REPRESENTATIVE	HANDTEKENING / SIGNATURE
NIEHAUS, LW	
NTSHINGILA, BB	
QHANKQISO, E	
RAMOKHABI, PC	
RENS, SC	
SAMBOKWE, LS	
SCHUURMAN, JW	
SHIBILI, AJ	
SIWAKAMISA, LN	
SNYDERS, DRA	
STEYN, C	
SWART, D	
TETANA, N	
VAN ROOYEN, JJ	
VAN ZYL, JDF	
VROLICK, W	
VON SCHLICHT, H	
WILSKUT, CF	
<b>AMPTENARE / OFFICIALS</b>	
MGAJO, M	
DU RAAN-GROENEWALD, FA	
SCHROEDER, CV	
VAN ECK, F	
BEUKES, EFC	
NEETHLING, WM	
DARIES, BT	
SMIT, K	
HEATH, DA	
WILLEMSE, I	
ZEELIE, R	





**NON-MEMBER**

Adv. M. Mdludlu (Chairperson: Audit Committee)

**OFFICIALS**

Mr. M. Mgajo (Municipal Manager)  
Ms. F.A. du Raan-Groenewald  
Mr. F. van Eck  
Mr. E.F.C. Beukes  
Ms. B.T. Daries  
Mr. Q.J. Balie  
Ms. K. Smit  
Ms. W.M. Neethling  
Mr. D.A. Heath  
Mr. R. Zeelie  
Ms. T.P. Davids  
Ms. I. Willemse

**C.1 OPENING (3/2/1/2)**

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The Speaker welcomed all present.

Councillor C.F. Wilskut opened the meeting with prayer.

**C.2 ELECTION OF ACTING SPEAKER, IF NECESSARY (3/2/1/2)**

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None.

**C.3 DISCLOSURE OF ANY DIRECT OR INDIRECT INTERESTS BY COUNCILLORS AND/OR OFFICIALS (3/4/1 & 4/8/4)**

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None.

(Councillor B.B. Ntshingila joined the meeting at 11:15)

**C.4 APPLICATION FOR LEAVE OF ABSENCE**

(3/2/1/2)

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**COUNCILLORS**

Cllr. G.J. Carinus  
Cllr. R. du Toit  
Cllr. M.T. Klaas  
Cllr. E. Qhankqiso  
Cllr. W. Vrolick

**OFFICIALS**

None.

**C.5 STATEMENTS AND COMMUNICATIONS BY THE SPEAKER (*Verbatim*)**

(3/2/1/3)

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Agbare Uitvoerende Burgemeester  
Agbare Uitvoerende Onderburgemeester  
Agbare Burgemeesterskomitee  
Agbare Sweep en lede van die Raad van KWDM  
Munisipale Bestuurder, Uitvoerende Direkteure en Amptenare teenwoordig

Die volgende Raadslede word gelukkigwens met hul verjaarsdae:

Verjaardagmaand	Verjaardag	Naam van Raadslede
Julie	11	Rdl. C. Steyn
	12	Rdl. E. Qhankqiso
	15	Uitvoerende Burgermeester Rdh. (Dr.) H. von Schlicht
	24	Rdl. C. Damens
	28	Rdl. S.C. Rens

Ek vertrou dat u die dag saam met u familie, vriende of kollegas terdeë geniet het. Goedheid en guns word u toegewens op die pad vorentoe.

4  
Council Meeting  
27 July 2017

Baie dankie aan al die Raadslede wat beskikbaar was tydens die reses. Wees verseker dat u goeie dade en toegeweidheid nie ongesiens verbygaan nie. Ek vertrou dat u uitgerus is vir die taak wat voorlê.

Baie dankie.

**C.6 STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR**  
**(Verbatim) (3/2/1/3)**

---

I want to take this opportunity to welcome back all Councillors after the recess.

Thank you to all Councillors and officials who congratulated me on my birthday.

Kindly note that all Councillors will be provided with one food parcel and a blanket after the Council meeting to be distributed to a needy person of family in your ward.

I want to remind you that today is the last Council meeting that our current Municipal Manager, Mr. M. Mgajo, will be attending. I want to take this opportunity to thank Mr. Mgajo for his loyalty, inputs, skills, understanding and his knowledge that he shared with us. We want to wish him well for the future.

I would like to request all present to stand for a moment of silence to honour those who have lost their lives during the past month.

**C.7 CONSIDERATION OF NOTICES OF MOTION (3/2/1/4)**

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None.

**C.8 CONSIDERATION OF NOTICES OF QUESTIONS (3/2/1/5)**

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None.

**C.9 CONSIDERATION OF MOTIONS OF EXIGENCY (3/2/1/4)**

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None.

**C.10 MINUTES**

**C.10.1 CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY, 29 JUNE 2017 (3/2/1/6)**

---

**RESOLVED :**

That the minutes of the Council meeting held on Thursday, 29 June 2017 be taken as read and duly confirmed.

**C.10.2 REPORT BY THE MUNICIPAL MANAGER: ACTION MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY, 29 JUNE 2017 (3/2/1/6)**

---

**RESOLVED :**

That cognisance be taken of the communication by the Municipal Manager that all matters pertaining to the action minutes of the Council meeting held on Thursday, 29 June 2017 had been attended to.

**C.11 INTERVIEWS WITH OR PRESENTATIONS BY DEPUTATIONS**

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**C.11.1 PRESENTATION: OVERVIEW INTERACTIVE THEATRE PROJECT FOR 2016/2017 (17/1/2/3)**

**R.11.1 VOORLEGGING: OORSIG INTERAKTIEWE TEATERPROJEK VIR 2016/2017 (17/1/2/3)**

**C.11.1 ISIHLOKO SENTETHO: UVAVANYO NGOKUBANZI LWEPROJEKTI YONXIBELELWANO LWETHIYETHA OLULUNGISELELWE OWAMA-2016/2017 (17/1/2/3)**

---

Ms. T.P. Davids, Chief Environmental Health Practitioner from the Cape Winelands District Municipality (CWDM) is welcomed to the meeting.

Ms. Davids proceeded with a presentation regarding an Overview of the Interactive Theatre Project of the Cape Winelands District Municipality (CWDM) for the 2016/2017 financial year.



**COUNCIL MEETING: 27 JULY 2017: ITEM C.11.1**

**RESOLVED:** That -

- \*\*\*
- (a) Cognisance be taken of the presentation by Ms. T.P. Davids, Chief Environmental Health Practitioner from the Cape Winelands District Municipality (CWDM) regarding an Overview of the Interactive Theatre Project of the Cape Winelands District Municipality (CWDM) for the 2016/2017 financial year, attached as Annexure "A" to the minutes;
  - (b) Statistics with regard to the skills transfer as a result of the project in (a) above be included in future presentations.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.11.1**

**BESLUIT:** Dat –

- \*\*\*
- (a) Kennis geneem word van die voorlegging deur Me. T.P. Davids, Hoof Omgewingsgesondheidspraktisyn by die Kaapse Wynland Distriksmunisipaliteit (KWDM) rakende 'n Oorsig van die Interaktiewe Teaterprojek van die Kaapse Wynland Distriksmunisipaliteit (KWDM) vir die 2016/2017 finansiële jaar, aangeheg as Bylae "A" tot die notule;
  - (b) Statistieke met betrekking tot die vaardighede wat deur middel van die projek in (a) hierbo oorgedra is, voortaan by voorleggings ingesluit word.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.11.1**

**KUGQITYWE:** Okokuba -

- \*\*\*
- (a) Inggalelo ithatyathelwe intetho eyenziwe nguNksk. T.P. Davids, iGcisa leMpilo yezeNdalo eliphuma kuMasipala wesiThili saseCape Winelands (CWDM) ophathelelene noVavanyo ngokuBanzi lweProjekti yoThungelwano lweThiyetha yoMasipala wesiThili saseCape Winelands (CWDM) elungiselelwe unyaka-mali wama-2016/2017, encanyatheliswe njengeSihlomelo "A" kwimizuzu;
  - (b) linkcukacha zamanani ngokubhekiselele kukhutshelo lwezakhono njengomphumela weprojekti elapha ku(a) ngasentla kufuneka zibandakanywe kwiintetho zexa elizayo.

7  
Council Meeting  
27 July 2017

<b>C.11.2</b>	<b>PRESENTATION: MEMBERSHIP: ICLEI AFRICA</b>	<b>(12/1/1/63)</b>
<b>R.11.2</b>	<b>VOORLEGGING: LIDMAATSKAP: ICLEI AFRIKA</b>	<b>(12/1/1/63)</b>
<b>C.11.2</b>	<b>ISIHLOKO SENTETHO: UBULUNGU: ICLEI AFRIKA</b>	<b>(12/1/1/63)</b>

---

Mr. S. Molteno from ICLEI Africa is welcomed to the meeting.

Mr. Molteno proceeded with a presentation regarding Membership: ICLEI Africa.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.11.2**

**RESOLVED:**

\*\*\* That cognisance be taken of the presentation by Mr. S. Molteno from ICLEI Africa, regarding Membership: ICLEI Africa, attached as Annexure "B" to the minutes.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.11.2**

**BESLUIT:**

\*\*\* Dat kennis geneem word van die voorlegging deur Mnr. S. Molteno van ICLEI Afrika rakende Lidmaatskap: ICLEI Afrika, aangeheg as Bylae "B" tot die notule.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.11.2**

**KUGQITYWE:**

\*\*\*\* Okokuba ingalelo ithatyathelwe intetho eyenziwe nguMnu S. Molteno ophuma kwi-ICLEI Africa, ngokuphathelene noBulungu: ICLEI Africa, encanyatheliswe njengeSihlomelo "B" kwimizuzu.

C.11.3	<b>PRESENTATION: CRICKET BOLAND</b>	(5/15/1/1)
R.11.3	<b>VOORLEGGING: KRIEKET BOLAND</b>	(5/15/1/1)
C.11.3	<b>ISIHLOKO SENTETHO: KWICRICKET BOLAND</b>	(5/15/1/1)

---

Mr. J. Fortuin, Chairperson of Cricket Boland, is welcomed to the meeting.

Mr. Fortuin proceeded with a presentation regarding Cricket Boland's bid to secure and maintain Boland Park, Paarl, as the host venue for the T20 Global League.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.11.3**

**RESOLVED:**

- \*\*\* That cognisance be taken of the presentation by Mr. J. Fortuin, Chairperson of Cricket Boland, regarding Cricket Boland's bid to secure and maintain Boland Park, Paarl, as the host venue for the T20 Global League, attached as Annexure "C" to the minutes.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.11.3**

**BESLUIT:**

- \*\*\* Dat kennis geneem word van die voorlegging deur Mnr. J. Fortuin, Voorsitter van Krieket Boland, rakende Krieket Boland se bod om Boland Park, Paarl as die gasheerlokaal vir die T20 Globale Liga te vestig en in stand te hou, aangeheg as Bylae "C" tot die notule.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.11.3**

**KUGQITYWE:**

- \*\*\* Okokuba ingqalelo ithatyathelwe intetho eyenziwe nguMnu J. Fortuin, onguSihlalo weCricket Boland, ephathelelene nokuzama ukufumana nokugcina iBoland park, ePaarl, njengendawo yokusingathela i-T20 Global League, encanyatheliswe njengeSihlomelo "C" kwimizuzu.

- C.12 URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (3/2/2/1)**
- 
- C.12.1 MINUTES OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD ON TUESDAY, 25 JULY 2017 AT 14:00 IN THE COUNCIL CHAMBER, 194 MAIN STREET, PAARL (9/1/2/1)**
- R.12.1 NOTULE VAN DIE MUNISIPALE KOMITEE OOR OPENBARE REKENINGE GEHOU OP DINSDAG, 25 JULIE 2017 OM 14:00 IN DIE RAADSAAL, 194 HOOFSTRAAT, PAARL (9/1/2/1)**
- C.12.1 IMIZUZU YENTLANGANISO YEKOMITI KAMASIPLA YEE-AKHAWUNTI ZIKARHULUMENTE EBIBANJWE NGOLWESIBINI, UMHLA WAMA-25 KUJULAYI NGENTSIMBI YE-14:00 KUMAGUMBI EBHUNGA, 194 MAIN STREET, EPAARL (9/1/2/1)**
- 

The Municipal Manager stated that cognisance should be taken that the minutes of the meeting of the Municipal Public Accounts Committee (MPAC) held on Tuesday, 25 July 2017 were distributed to all members of Council.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.12.1**

**RESOLVED:**

That the minutes of the meeting of the Municipal Public Accounts Committee (MPAC) held on Tuesday, 25 July 2017 be dealt with under Item C.14.4 of the agenda.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.12.1**

**BESLUIT:**

Dat die notule van die vergadering van die Munisipale Komitee oor Openbare Rekening (MKOOR) gehou op Dinsdag, 25 Julie 2017 onder Item R.14.4 van die agenda behandel word.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.12.1**

**KUGQITYWE:**

Okokuba imizuzu yentlanganiso yeKomiti kaMasipala yee-Akhawunti zikaRhulumente (MPAC) ebibanjwe ngolwesiBini, umhla wama-25 kuJUlayi 2017 maiqwalaselwe phantsi koMba C.14.4 we-ajenda.

**C.13 REPORT BY THE EXECUTIVE MAYOR: MAYORAL COMMITTEE MEETING  
HELD ON TUESDAY, 13 JUNE 2017 (3/2/2/1)**

---

The following report outline the issues and decisions taken by the Mayoral Committee.

The relevant minutes that served before the Executive Mayor and Mayoral Committee on the date indicated have been distributed to all Councillors -

**1 MEETING HELD ON 13 JUNE 2017**

**MATTERS OF WHICH COGNISANCE WERE TAKEN:**

**MC.5.2 PRESENTATION: MEMBERSHIP OF ICLEI: OVERBERG  
DISTRICT MUNICIPALITY (12/1/1/63)**

---

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MC.5.3 PRESENTATION: HUMAN RESOURCE MANAGEMENT  
STRATEGY AND PLANS (4/1/1/B & 4/8/B)**

---

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MC.7.1.1 SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION  
WESTERN CAPE (SALGA WESTERN CAPE): CIRCULAR WC4 OF  
2017/2018 DATED 5 JUNE 2017: INVITATION TO COMMENT ON  
PROPOSED LEGISLATIVE AMENDMENTS (1/R & 12/1/1/10)**

---

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

- MC.7.4**      **DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING SERVICES: REPORT ON THE ATTENDANCE OF THE WORLD TRAVEL MARKET (WTM) HELD FROM WEDNESDAY, 19 APRIL 2017 TO FRIDAY, 21 APRIL 2017 IN CAPE TOWN**  
**(17/15/5 & 6/23/1)**
- 

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

- MC.7.5**      **DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING SERVICES: REPORT ON THE ATTENDANCE OF THE ANNUAL LOCAL GOVERNMENT TOURISM CONFERENCE HELD FROM MONDAY, 3 APRIL 2017 TO TUESDAY, 4 APRIL 2017 IN KEMPTON PARK**  
**(10/1/7/R & 4/4/2/5)**
- 

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

- MC.7.6**      **CAPE WINELANDS DISTRICT MUNICIPALITY (CWDM) PUBLIC PARTICIPATION MEETINGS: MATTERS RAISED**  
**(2/9/R)**
- 

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

- MC.7.7**      **DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING SERVICES: REPORT ON THE ATTENDANCE OF THE NAMIBIA TOURISM EXPO HELD FROM WEDNESDAY, 31 MAY 2017 TO SATURDAY, 3 JUNE 2017 IN WINDHOEK**  
**(17/15/5 & 6/23/1)**
- 

**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.



**MC.8.2.3 HUMAN RESOURCE MANAGEMENT STRATEGY AND PLANS**  
**(4/1/1/B & 4/8/B)**

---

**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.3.1 DIVISION: FIRE SERVICES: 2016/2017 VELD FIRE SEASON**  
**ASSESSMENT REPORT (17/5/2)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.3.2 CAPE WINELANDS DISTRICT RURAL DEVELOPMENT PLAN**  
**(2/9/3/13)**

---

**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.4.1 DEPARTMENT: TECHNICAL SERVICES: CAPE WINELANDS**  
**DISTRICT MUNICIPALITY (CWDM) ICT POLICIES (6/2/1/5)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.



**C.14 MATTERS FOR NOTIFICATION**

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- C.14.1 MINISTRY OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING: ASSESSMENT OF THE CAPE WINELANDS DISTRICT MUNICIPALITY'S (CWDM) 2017 TO 2022 INTEGRATED DEVELOPMENT PLAN (IDP) (2/9/R)**
- R.14.1 MINISTERIE VAN PLAASLIKE REGERING, OMGEWINGSAKE EN ONTWIKKELINGSBEPLANNING: ASSESSERING VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (KWDM) 2017 TOT 2022 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) (2/9/R)**
- C.14.1 ISEBE LEPHONDO LOOMASIPALA, IMICIMBI YEZENDALO NOCWANGCISO LOPHUHLISO: UVAVANYO LWESICWANGCISO ESIHLANGENEYO SOPHUHLISO (IDP) SOWAMA-2017 UKUYA KOWAMA-2022 SOMASIPALA WESITHILI SASECAPE WINELANDS (2/9/R)**
- 

**PURPOSE OF SUBMISSION**

That Council take cognisance of the comments by the Ministry of Local Government, Environmental Affairs and Development Planning regarding the Assessment of the Cape Winelands District Municipality's (CWDM) 2017 to 2022 Integrated Development Plan (IDP).

**DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning se kommentaar oor die Assessering van die Kaapse Wynland Distriksmunisipaliteit (KWDM) se 2017 tot 2022 Geïntegreerde Ontwikkelingsplan (GOP).

**INJONGO YONGENISO**

Yeyokokuba iBhunga lithabathele ingqalelo amagqabantshintshi awenziwe nguMphathiswa weSebe looMasipala, eleMicimbi yezeNdalo noCwangciso loPhuhliso aphathelelene noVavanyo lwesiCwangciso esihlangeneyo soPhuhliso (IDP) sowama-2017 ukuya kowama-2022 soMasipala wesiThili saseCape Winelands.

## **BACKGROUND**

\*\*\* Attached as Annexure "A" is a copy of a letter dated 7 July 2017 received from the Ministry of Local Government, Environmental Affairs and Development Planning regarding the assessment of the Cape Winelands District Municipality's 2017 to 2022 Integrated Development Plan (IDP).

## **IMPLICATIONS**

### **PERSONNEL**

None.

*Comment prepared by: Ms. K. Smit*

### **LEGAL**

Section 32(1)(a) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) stipulates that the municipal manager of a municipality must submit a copy of the integrated development plan as adopted by the council of the municipality, and any subsequent amendment to the plan, to the MEC for local government in the province within 10 days of the adoption or amendment of the plan.

In terms of section 32(3) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) a municipal council must consider the MEC's proposals, and within 30 days of receiving the MEC's request must-

- (a) If it agrees with those proposals, adjust its integrated development plan or amendment in accordance with the MEC request; or
- (b) If it disagrees with the proposals, object to the MEC's request and furnish the MEC with reasons in writing why it disagrees.

*Comment prepared by: Ms. W.M. Neethling*

### **FINANCIAL**

None.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

## **TECHNICAL**

The areas to be improved will be addressed (where possible) in the revised IDP process for 2018/2019 financial year.

*Comment prepared by: Ms. B.T. Daries*

## **RECOMMENDATION BY MUNICIPAL MANAGER:**

That the Executive Mayor together with the Mayoral Committee consider to recommend to Council to take cognisance of the comments by the Ministry of Local Government, Environmental Affairs and Development Planning regarding the Assessment of the Cape Winelands District Municipality's (CWDM) 2017 to 2022 Integrated Development Plan (IDP).

## **AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Uitvoerende Burgemeester saam met die Burgemeesterskomitee oorweging daaraan skenk om by die Raad aan te beveel om kennis te neem van die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning se kommentaar oor die Assessering van die Kaapse Wynland Distriksmunisipaliteit (KWDM) se 2017 tot 2022 Geïntegreerde Ontwikkelingsplan (GOP).

## **INGCEBISO EVELA KUMLAWULI KAMASIPALA**

Yeyokokuba uSodolophu wesiGqeba kunye neKomiti kaSodolophu bacamngce ngokundulula kwiBhunga okokuba lithabathele ingqalelo amagqabantshintshi awenziwe liSebe lePhondo looMasipala, sleMicimbi yezeNdalo noCwangciso loPhuhliso aphathelelene noVavanyo lwesiCwangciso esihlangeneyo soPhuhliso (IDP) sowama-2017 ukuya kowama-2022 soMasipala wesiThili saseCape Winelands.

## **MAYORAL COMMITTEE: 18 JULY 2017: ITEM MC.8.1.1**

### **RESOLVED:**

That it be recommend to Council to take cognisance of the comments by the Ministry of Local Government, Environmental Affairs and Development Planning regarding the Assessment of the Cape Winelands District Municipality's (CWDM) 2017 to 2022 Integrated Development Plan (IDP), attached as Annexure "A" to the agenda item.

**BURGEMEESTERSKOMITEE: 18 JULIE 2017: ITEM BK.8.1.1**

**BESLUIT:**

Dat dit by die Raad aanbeveel word om kennis te neem van die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning se kommentaar oor die Assessering van die Kaapse Wynland Distriksmunisipaliteit (KWDM) se 2017 tot 2022 Geïntegreerde Ontwikkelingsplan (GOP).

**IKOMITI KASODOLOPHU: UMHLA WE-18 KUJULAYI 2017: UMBA MC.8.1.1**

**KUGQITYWE:**

Okokuba kundululwe kwiBhunga okokuba lithabathele ingqalelo amagqabantshintshi awenziwe nguMphathiswa weSebe looMasipala, eleMicimbi yezeNdalo noCwangciso loPhuhliso aphathelelene noVavanyo lwesiCwangciso esihlangeneyo soPhuhliso (IDP) sowama-2017 ukuya kowama-2022 soMasipala wesiThili saseCape Winelands ancanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

**RECOMMENDATION BY MAYORAL COMMITTEE:**

That Council take cognisance of the comments by the Ministry of Local Government, Environmental Affairs and Development Planning regarding the Assessment of the Cape Winelands District Municipality's (CWDM) 2017 to 2022 Integrated Development Plan (IDP), attached as Annexure "A" to the agenda item.

**AANBEVELING DEUR BURGEMEESTERSKOMITEE:**

Dat die Raad kennis neem van die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning se kommentaar oor die Assessering van die Kaapse Wynland Distriksmunisipaliteit (KWDM) se 2017 tot 2022 Geïntegreerde Ontwikkelingsplan (GOP).

**INGCEBISO EYENZIWA YIKOMITI KASODOLOPHU:**

Yeyokokuba iBhunga lithabathele ingqalelo amagqabantshintshi awenziwe nguMphathiswa weSebe looMasipala, eleMicimbi yezeNdalo noCwangciso loPhuhliso aphathelelene noVavanyo lwesiCwangciso esihlangeneyo soPhuhliso (IDP) sowama-2017 ukuya kowama-2022 soMasipala wesiThili saseCape Winelands ancanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.14.1**

**RESOLVED:** That -

- (a) Cognisance be taken of the comments by the Ministry of Local Government, Environmental Affairs and Development Planning regarding the Assessment of the Cape Winelands District Municipality's (CWDM) 2017 to 2022 Integrated Development Plan (IDP), attached as Annexure "A" to the agenda item;
- (b) A copy of the response by the Executive Mayor to the Ministry of Local Government, Environmental Affairs and Development Planning regarding their proposed areas of improvement be submitted to a next Council meeting for notification purposes.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.1**

**BESLUIT:** Dat –

- (a) Kennis geneem word van die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning se kommentaar oor die Assessering van die Kaapse Wynland Distriksmunisipaliteit (KWDM) se 2017 tot 2022 Geïntegreerde Ontwikkelingsplan (GOP), aangeheg as Bylae "A" tot die agenda-item.
- (b) 'n Afskrif van die Uitvoerende Burgemeester se antwoord aan die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning insake hul voorgestelde areas vir verbetering aan 'n volgende Raadsvergadering vir kennisname voorgelê word.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.14.1**

**KUGQITYWE:** Okokuba -

- (a) Inggalelo ithatyathelwe amagqabantshintshi awenziwe nguMphathiswa weSebe looMasipala, eleMicimbi yezeNdalo noCwangciso loPhuhliso aphaathelelene noVavanyo lwesiCwangciso esihlangeneyo soPhuhliso (IDP) sowama-2017 ukuya kowama-2022 soMasipala wesiThili saseCape Winelands (CWDM) ancanyatheliswe njengeSihlomelo "A" kumba we-ajenda;
- (b) Ikopi yependulo enikezwe nguSodolophu wesiGqeba kuMphathiswa weSebe looMasipala, eleMicimbi yezeNdalo noCwangciso loPhuhliso ephaathelelene nemimandla yabo ecetywayo kufuneka ingeniswe kwintlanganiso yeBhunga elandelayo ngeenjongo yezaziso.

- C.14.2    PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS**  
**(4/12/5, 1/1/1 & 3/2/5/13)**
- R.14.2    VORDERINGSVERSLAG OOR MUNISIPALE MINIMUM BEVOEGDHEIDS-**  
**VLAKKE**  
**(4/12/5, 1/1/1 & 3/2/5/13)**
- C.14.2    INGXELO KAMASIPALA YENKQUBELA PHAMBILI YAMANQANABA**  
**APHANTSI OBUCHULE**  
**(4/12/5, 1/1/1 & 3/2/5/13)**
- 

#### **PURPOSE OF SUBMISSION**

That Council take cognisance of the monthly Municipal Minimum Competencies Progress Report.

#### **DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke.

#### **INJONGO YONGENISO**

Yeyokokuba iBhunga lithabathele ingqalelo iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule.

#### **BACKGROUND**

The Municipal Regulations on Minimum Competency Levels were first issued on 15 June 2007. This required municipalities and municipal entities to achieve full compliance by 1 January 2013. The Regulations required officials holding key positions and those that are responsible for financial management to comply with the prescribed minimum competencies relevant to their positions.

In April 2012 the National Treasury issued MFMA Circular 60 aimed at assisting municipalities who were experiencing difficulties in complying with the legislation for officials already in the employ of the municipality. In accordance with the Circular, municipalities could apply to the National Treasury to consider a delay in enforcement of certain provisions of the regulations as a "Special Merit Case.

On 14 March 2014 the National Treasury issued a MFMA Exemption Notice to delay the enforceability of the Regulations. This Exemption Notice lapsed on 30 September 2015.

After consultation with key stakeholders and correspondence received from municipalities regarding the challenges faced in attracting and retaining key skills as a result of the prescribed minimum competency level requirements, a decision

was taken to further exempt municipalities and municipal entities from the application of Regulations 15 and 18 of the Municipal Regulations on Minimum Competency levels for a period of 18 months from 3 February 2017.

#### **COMMENT**

\*\*\*\*

On 3 February 2017, MFMA Exemption Notice 40593 was issued in terms of section 177(1)(b) of the MFMA relating to exemption from compliance with Regulations 15 and 18 of the Municipal Regulations on Minimum Competency levels (attached as Annexure "C").

Paragraphs 2.5 and 2.6 of the MFMA Exemption Notice stipulate as follows:

2.5 *A municipality must –*

- (a) *Submit a report to the National Treasury on the implementation of the conditions referred to in paragraph 2.1(a), in respect of the municipality and each of its entities in such format and on such dates as the National Treasury determines; and*
- (b) *On a monthly basis, submit to the National Treasury and the relevant Provincial Treasury a report with details of –*
  - (i) *Employment contracts of officials appointed by virtue of this Notice;*
  - (ii) *Registration with accredited training providers; and*
  - (ii) *Progress made in attaining the minimum competency levels.*

2.6 *The report envisaged in paragraph 2.5(b) must be tabled at each municipal council meeting to enable the council to –*

- (a) *Enforce the Regulations and this Notice; and*
- (b) *Institute corrective action as may be required.*

In terms of officials at the Cape Winelands District Municipality who currently do not comply with the Municipal Regulations on Minimum Competency Levels, they are grouped as follows:

#### **Senior Managers**

1 x official

**Financial Officials at Middle Management Level**

9 x officials

(1 x non-signature of the Memorandum of Agreement – matter currently under review by Management)

**Other Financial Officials: Officials with Financial Delegations  
Middle Management Unit Standards**

16 x officials

**Officials involved in Implementation of Supply Chain Management Policy:  
Officials serving on Supply Chain Management Bid Committees**

16 x officials

(1 x dispute regarding appointment to serve on Bid Committees – matter currently under review by Management)

In order to effectively address the above situation, the Cape Winelands District Municipality embarked on a formal tender process to ensure the procurement of an accredited Municipal Finance Management Programme (MFMP) service provider. In March 2016 Kgolo Institute was appointed on a three year contract as the preferred service provider for the CWDM's Municipal Finance Management Programme. The Municipal Finance Management Programme is currently being implemented via three intakes per year, with Intake 1 completed in January 2017 and Intake 2 currently in progress.

**Intake 1** consisted of a combination of CWDM officials, those affected by the MFMA Regulations on Minimum Competency Levels, as well as those middle and junior management officials not affected by the MFMA Regulations on Minimum Competency Levels.

**Intake 2** commenced on 19 June 2017 and will continue until April 2018 and consists of officials affected by the MFMA Regulations on Minimum Competency Levels, who until now have not participated in the Municipal Finance Management Programme (MFMP) and will ensure that these officials are in full compliance with the prescribed competency levels within the given timeframe as stipulated in the MFMA Exemption Notice 40593.

**Intake 3** will commence from February 2018 to December 2018 and will consist of all outstanding middle and junior managers within the Cape Winelands District Municipality that are not affected by the Minimum Competency Levels.



## **IMPLICATIONS**

### **PERSONNEL**

The Exemption Notice is applicable to existing officials who are in the employ of municipalities and municipal entities and new appointments. With regard to officials who were already in the employ of municipalities and municipal entities prior to 3 February 2017, these officials should be given until 02 August 2018 to complete the outstanding prescribed unit standards to obtain full compliance with the Regulations.

To give effect to Exemption Notice 40593, all affected officials already in the employ of the Cape Winelands District Municipality involved in the implementation of the supply chain management policy of the municipality who must meet the prescribed financial management competency levels, signed Memorandums of Agreement which will, inter alia, also stipulates the consequences to officials should they refuse to either complete their outstanding unit standards and/or refuse to participate in the Municipal Finance Management Programme.

*Comment prepared by: Ms. K. Smit*

### **FINANCIAL**

An amount of R680,000.00 has been provided for in the 2017/2018 financial year on Unique Key: 20170601023196 (MMC).

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

### **LEGAL**

Section 119(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) stipulates that the accounting officer and all other officials of a municipality or a municipal entity involved in the implementation of the supply chain management policy of the municipality must meet the prescribed financial management competency levels, whilst section 119(2) stipulates that a municipality and a municipal entity must for the purposes of subsection 119(1) provide resources or opportunities for the training of officials referred to in that subsection to meet the prescribed competency levels.

In terms of regulation 13 of the Municipal Regulations on Minimum Competency Levels, 2007 the municipal manager of a municipality and the chief executive officer of a municipal entity must ensure that competencies of all financial officials and supply chain management officials are assessed in order to identify and address gaps in competency levels of those officials.

Regulation 14(1) of the Municipal Regulations on Minimum Competency Levels, 2007 the municipal manager of a municipality and the chief executive officer of a municipal entity must monitor, and take any necessary steps to ensure compliance with the prescribed minimum competency levels for financial officials and supply chain management officials within the time frames set out in regulation 15.

*Comment prepared by: Ms. W.M. Neethling*

**RECOMMENDATION BY MUNICIPAL MANAGER:** That –

- (a) The Executive Mayor and Mayoral Committee take cognisance of the monthly Municipal Minimum Competencies Progress Report;
- (b) The Executive Mayor together with the Mayoral Committee consider to recommend to Council to take cognisance of the monthly Municipal Minimum Competencies Progress Report.

**AANBEVELING DEUR MUNISIPALE BESTUURDER:** Dat –

- (a) Dat die Uitvoerende Burgemeester en Burgemeesterskomitee kennis neem van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke;
- (b) Dat die Uitvoerende Burgemeester saam met die Burgemeesterskomitee oorweging daaraan skenk om by die Raad aan te beveel om kennis te neem van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke.

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:** Yeyokokuba –

- (a) USodolophu wesiGqeba kunye neKomiti kaSodolophu bathathele ingqalelo iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule;
- (b) USodolophu wesiGqeba kunye neKomiti kaSodolophu bacamngce ngokundulula kwiBhunga okokuba lithathele ingqalelo iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule.

**MAYORAL COMMITTEE: 18 JULY 2017: ITEM MC.8.2.1**

**RESOLVED:** That -

- (a) Cognisance be taken of the monthly Municipal Minimum Competencies Progress Report;

- (b) It be recommended to Council to take cognisance of the monthly Municipal Minimum Competencies Progress Report.

**BURGEMEESTERSKOMITEE: 18 JULIE 2017: ITEM BK.8.1.1**

**BESLUIT:** Dat -

- (a) Kennis geneem word van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke;
- (b) Dit by die Raad aanbeveel word om kennis te neem van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke.

**IKOMITI KASODOLOPHU: UMHLA WE-18 KUJULAYI 2017: UMBA MC.8.2.1**

**KUGQITYWE:** Okokuba -

- (a) Inggalelo ithatyathelwe iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule;
- (b) Kundululwe kwiBhunga okokuba lithabathele ingqalelo iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule.

**RECOMMENDATION BY MAYORAL COMMITTEE:**

That Council take cognisance of the monthly Municipal Minimum Competencies Progress Report.

**AANBEVELING DEUR BURGEMEESTERSKOMITEE:**

Dat die Raad kennis neem van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke.

**INGCEBISO EYENZIWA YIKOMITI KASODOLOPHU:**

Okokuba iBhunga lithabathele ingqalelo iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.14.2**

**RESOLVED:**

That cognisance be taken of the monthly Municipal Minimum Competencies Progress Report.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.2**

**BESLUIT:**

Dat kennis geneem word van die maandelikse Vorderingsverslag oor Munisipale Minimum Bevoegdheidsvlakke.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.14.2**

**KUGQITYWE:**

Okokuba ingqalelo ithatyathelwe iNgxelo kaMasipala yarhoqo ngenyanga yeNkqubela Phambili yamaNqanaba aPhantsi oBuchule.

- C.14.3 REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF THE CAPE WINELANDS DISTRICT MUNICIPALITY (CWDM) IN TERMS OF REGULATION 6 OF THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS, 2005 (5/14/5 – 2014/2015)**
- R.14.3 VERSLAG OOR DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAAL-BESTUURSBELEID VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (KWDM) INGEVOLGE REGULASIE 6 VAN DIE MUNISIPALE VOORSIENINGS-KANAALBESTUURSREGULASIES, 2005 (5/14/5 – 2014/2015)**
- C.14.3 INGXELO NGOMILISELO LOMGAQO-NKQUBO WOLAWULO LWESIXOKELELWANO SONIKEZELO YOMASIPALA WESITHILI SASECAPE WINELANDS (CWDM) NGOKUHAMBELANA NOMTHETHO WESI-6 WEMITHETHO YOLAWULO LWESIXOKELELWANO SONIKEZELO KAMASIPALA, 2005 (5/14/5 – 2014/2015)**

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**PURPOSE OF SUBMISSION**

That Council take cognisance of the report on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality (CWDM) for the 2016/2017 financial year in terms of regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations, 2005 for oversight purposes and consider that the report be made public in accordance with section 21A of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

## **DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die verslag oor die implementering van die Voorsieningskanaalbestuursbeleid van die Kaapse Wynland Distriksmunisipaliteit (KWDM) vir die 2016/2017 finansiële jaar ingevolge regulasie 6(2)(a)(i) van die Munisipale Voorsieningskanaalbestuursregulasies, 2005 vir oorsigdoeleindes en oorweging daaraan skenk dat die verslag openbaar gemaak word ingevolge artikel 21A van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet No. 32 van 2000).

## **INJONGO YONGENISO**

Okokuba iBhunga lithabathele ingqalelo ingxelo engokumiliselwa koMgaqo-nkqubo woLawulo lweSixokelelwano soNikezelo soMasipala wesiThili saseCape Winelands (CWDM) esilungiselelwe unyaka-mali wama-2016/2017 ngokuhambelana nomthetho 6(2)(a)(i) weMithetho yoLawulo lweSixokelelwano soNikezelo, 2005 ukulungiselela injongo zokongamela nokucamngca okokuba ingxelo ibhengezwe ngokuhambelana Necandelo lama-21A loMthetho kaMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (uMthetho onguNombolo 32 wama-2000).

## **BACKGROUND**

In terms of regulation 6(1) of the Municipal Supply Chain Management Regulations, 2005 the council of a municipality must maintain oversight over the implementation of its supply chain management policy.

Regulation 6(2)(a)(i) stipulates that for the purposes of such oversight the accounting officer must, within 30 days of each financial year, submit a report on the implementation of the supply chain management policy of the municipality to the council of the municipality.

The said report assists Council to maintain oversight over the implementation of its Supply Chain Management Policy in that it gives information on the activities and effects of the operational matters of the supply chain management processes.

Furthermore, regulation 6(4) stipulates that the reports of a municipality must be made public in accordance with section 21A of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

## **COMMENT**

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Attached as Annexure "A" is a copy of the report on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality (CWDM) for the 2016/2017 financial year.

## **IMPLICATIONS**

### **PERSONNEL**

None.

*Comment prepared by: Ms. K. Smit*

### **LEGAL**

The legal implications have been adequately addressed under the BACKGROUND above.

*Comment prepared by: Ms. W.M. Neethling*

### **FINANCIAL**

In view thereof that the District Municipality is required to make the report under discussion public in terms of section 21A of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), it implies that the placement of an advertisement will be for the account of the District Municipality.

R350,000.00 has been appropriated in respect of supply chain management advertisements on the 2017/2018 Annual Budget, Cost Account: 11235221470000, Project: P-0004\_MunRun.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

### **RECOMMENDATION BY MUNICIPAL MANAGER:** That -

- (a) Council take cognisance of the report on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality (CWDM) for the 2016/2017 financial year in terms of regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations, 2005 for oversight purposes, attached as Annexure "A" to the agenda item;
- (b) The report in (a) above will be made public in accordance with section 21A of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

### **AANBEVELING DEUR MUNISIPALE BESTUURDER:** Dat -

- (a) Die Raad kennis neem van die verslag oor die implementering van die Voorsieningskanaalbestuursbeleid van die Kaapse Wynland Distriksmunisipaliteit (KWDM) vir die 2016/2017 finansiële jaar ingevolge regulasie 6(2)(a)(i) van die Munisipale Voorsieningskanaalbestuursregulasies, 2005 vir oorsigdoeleindes, aangeheg as Bylae "A" by die agenda-item;

28  
Council Meeting  
27 July 2017

- (b) Die verslag in (a) hierbo openbaar gemaak sal word ingevolge artikel 21A van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet No. 32 van 2000).

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:** Okokuba–

- (a) iBhunga lithabathele ingqalelo ingxelo engokumiliselwa koMgaqo-nkqubo woLawulo lweSixokelelwano soNikezelo soMasipala wesiThili saseCape Winelands (CWDM) esilungiselelwe unyaka-mali wama-2016/2017 ngokuhambelana nomthetho 6(2)(a)(i) weMithetho yoLawulo lweSixokelelwano soNikezelo, 2005 ukulungiselela iinjongo zokongamela, encanyathiselwe njengeSihlomelo "A" kumba we-ajenda;
- (b) Yokokuba ingxelo eku-(a) ngasentla iya kubhengezwa ngokuhambelana necandelo 21A loMthetho kaMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (uMthetho onguNombolo 32 wama-2000).

**COUNCIL MEETING: 27 JULY 2017: ITEM C.14.3**

The Speaker requested Councillor J.J. van Rooyen to retire from the place of meeting for a period of 10 minutes, due to persistent disregard of the directions of the Speaker.

The Executive Mayor, Alderman (Dr.) H. von Schlicht requested a caucus, which is granted. Council adjourned at 13:48 and resumed its business at 14:04)

Alderman J.W. Schuurman proposed that the Speaker listen to the recording of the meeting in order to determine if the correct procedure were followed in terms of the Rules of Order and a report be submitted to a next Council meeting.

The Executive Mayor requested that the Single Whip of Council gives a verbal report on the discussion of Whips of Political Parties represented in Council.

The Single Whip of Council, Councillor L. Landu, confirmed that the Whips of Political Parties represented in Council resolved that the matter be referred to the Rules Committee for consideration.

Councillor C.F. Wilskut requested a caucus with the Speaker, Executive Mayor and Whips of Political Parties represented in Council, which was granted.

The meeting adjourned at 14:15 and resumed its business at 15:00.

(Councillors W.M. Blom and N.S. Louw leaves the meeting at 14:39)

The Speaker withdrew her instruction to Councillor J.J. van Rooyen to retire from the place of meeting for a period of 10 minutes, due to persistent disregard of the directions of the Speaker.

Councillor J.J. van Rooyen apologized to the Speaker for his persistent behaviour of disregarding the directions of the Speaker.

**RESOLVED:** That -

- (a) Cognisance be taken of the report on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality (CWDM) for the 2016/2017 financial year in terms of regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations, 2005 for oversight purposes, attached as Annexure "A" to the agenda item;
- (b) The report in (a) above will be made public in accordance with section 21A of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000);
- (c) A definition pertaining to the term "business associates" be provided to the Municipal Manager.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.3**

Die Speaker versoek Raadslid J.J van Rooyen om die vergadersaal vir 'n tydperk van 10 minute te verlaat, as gevolg van aanhoudende verontagsaming van die Speaker se instruksies.

Die Uitvoerende Burgemeester, Raadsheer (Dr.) H. von Schlicht versoek 'n kookus, wat toegestaan word. (Die Raad verdaag om 13:48 en hervat verrigtinge om 14:04.)

Raadsheer J.W. Schuurman stel voor dat die Speaker na die opname van die vergadering luister ten einde te bepaal of die korrekte prosedure kragtens die Reglement van Orde gevolg is en dat 'n verslag aan 'n volgende Raadsvergadering voorgelê word.

Die Uitvoerende Burgemeester versoek dat die Enkele Sweep van die Raad mondelings verslag lewer oor die samesprekings tussen Swepe van Politieke Partye wat in die Raad verteenwoordig word.

Die Enkele Sweep van die Raad, Raadslid L. Landu, bevestig dat die Swepe van Politieke Partye wat in die Raad verteenwoordig word, besluit het dat die aangeleentheid vir oorweging na die Reëlskomitee verwys word.



Raadslid C.F. Wilskut versoek 'n kookus met die Speaker, Uitvoerende Burgemeester en Swepe van Politieke Partye wat in die Raad verteenwoordig word, wat toegestaan word.

Die vergadering verdaag om 14:15 en hervat verrigtinge om 15:00.

(Raadslede W.M. Blom en N.S. Louw verlaat die vergadering om 14:39.)

Die Speaker herroep haar instruksie aan Raadslid J.J van Rooyen om die vergadersaal vir 'n tydperk van 10 minute te verlaat, as gevolg van aanhoudende verontagsaming van die Speaker se instruksies.

Raadslid J.J. van Rooyen vra die Speaker om verskoning vir sy aanhoudende gedrag van verontagsaming van die Speaker se instruksies.

**BESLUIT:** Dat –

- (a) Kennis geneem word van die verslag oor die implementering van die Voorsieningskanaalbestuursbeleid van die Kaapse Wynland Distriksmunisipaliteit (KWDM) vir die 2016/2017 finansiële jaar ingevolge regulasie 6(2)(a)(i) van die Munisipale Voorsieningskanaalbestuursregulasies, 2005 vir oorsigdoeleindes, aangeheg as Bylae "A" tot die agenda-item;
- (b) Die verslag in (a) hierbo openbaar gemaak word ingevolge artikel 21A van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet No. 32 van 2000).
- (c) 'n Definisie vir die term "sakevennote" aan die Munisipale Bestuurder voorsien word.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.14.3**

USomlomo ucele uCeba J.J. van Rooyen okokuba aphume kwigumbi lentlanganiso kangangesithuba semizuzu eli-10, ngenxa yokungayihoyi imiyalelo kaSomlomo.

USodolophu wesiGqeba, uSibonda weDolophu (Gq.) H. von Schlicht ucele igqugula, athe walinikezelwa. IBhunga limiswe ngentsimbi ye-13:48 ze laphinda laqhubeka kwakhona ngentsimbi ye-14:04)

USibonda weDolophu J.W. Schuurman undulule into yokokuba uSomlomo makamamele okurekhodwe kwintlanganiso ukumisela okokuba ingaba inkqubo yentlanganiso elandelweyo yayifanelekile na ngokwemiqathango yeMigaqo yeNkqubo yaye ingxelo kufuneka ingeniswe kwiNtlanganiso elandelayo yeBhunga.

31  
Council Meeting  
27 July 2017

USodolophu wesiGqeba ucele into yokokuba uMbhhexeshi Omnye weBhunga anike ingxelo yomlomo ngengxoxo yaBabhhexeshi bamaQela ezoPolitiko amelweyo kwiBhunga.

UMbhhexeshi Omnye weBhunga, uCeba L. Landu, uqinisekise ngento yokokuba aBabhhexeshi bamaQela ezoPolitiko amelweyo kwiBhunga bagqibe ekubeni umcimbi udluliselwe kwiKomiti yeMigaqo ukuba uqwalaselwe.

UCeba C.F. Wilskut ucele igqugula noSomlomo, uSodolophu wesiGqeba kunye aBabhhexeshi bamaQela ezoPolitiko amelweyo kwiBhunga, waze wavunyelwa.

Intlanganiso imiswe ngentsimbi ye-14:15 ze yaphinda yoqhubeka ngomcimbi wayo ngentsimbo ye-15:00.

(OoCeba W.M. Blom kunye noN.S. Louw bayishiya intlanganiso ngentsimbi ye-14:39)

USomlomo uwurhoxisile umyalelo wakhe wokokuba uCeba J.J. van Rooyen makalishiye igumbi lentlanganiso kangangemizuzu eli-10, ngenxa yokuthi gqolo engawuyisiso imiyalelo kaSomlomo.

UCeba J.J. van Rooyen wacela uxolo kuSomlomo ngenxa yendlela yokuziphatha engamkelekanga yokungayisiso imiyalelo kaSomlomo.

**KUGQITYWE:** Okokuba -

- (a) Ingqalelo ithatyathelwe ingxelo engokumiliselwa koMgaqo-nkqubo woLawulo lweSixokelelwano soNikezelo soMasipala wesiThili saseCape Winelands (CWDM) esilungiselelwe unyaka-mali wama-2016/2017 ngokuhambelana nomthetho 6(2)(a)(i) weMithetho yoLawulo lweSixokelelwano soNikezelo, 2005 ukulungiselela iinjongo zokongamela, encanyathiselwe njengeSihlomelo "A" kumba we-ajenda;
- (b) Ingxelo eku-(a) ngasentla iya kubhengezwa ngokuhambelana necandelo 21A loMthetho kaMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (uMthetho onguNombolo 32 wama-2000);
- (c) Inkcazelo ephathelelene nentetho ethi "amadlelane ezoshishino" mayinikezelwe kuMlawuli kaMasipala.

- C.14.4 FINANCIAL QUARTERLY REPORT FOR THE QUARTER ENDING 30 JUNE 2017 IN TERMS OF SECTION 52(d) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) (9/1/2/1)**
- R.14.4 FINANSIËLE KWARTAALVERSLAG VIR DIE KWARTAAL GEËINDIG 30 JUNIE 2017 INGEVOLGE ARTIKEL 52(d) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) (9/1/2/1)**
- C.14.4 INGXELO YARHOQO NGEKOTA YEMALI: ELUNGISELELWE IKOTA EPHELA NGOMHLA WAMA-30 KUJUNE 2017 NGOKUHAMBELANA NECANDELO 52(d) LOMTHETHO KAMASIPALA: UMTHETHO WOLAWULO LWEMALI KAMASIPALA, 2003 (UMTHETHO ONGUNOMBOLO 56 WAMA-2003) (9/1/2/1)**
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#### **PURPOSE OF SUBMISSION**

That Council take cognisance of the financial quarterly report for the quarter ending 30 June 2017, in terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

#### **DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die finansiële kwartaalverslag vir die kwartaal geëindig 30 Junie 2017, ingevolge artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA).

#### **INJONGO YONGENISO**

Okokuba iBhunga lithathele ingqalelo ingxelo yarhoqo ngekota yezemali elungiselelwe ikota ephela ngomhla wama-30 kuJune 2017, ngokuhambelana necandelo 52(d) loMthehto kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA).

#### **BACKGROUND**

In terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), the mayor of a municipality must:

- (d) *Within 30 days of the end of each quarter, submit a report to council on the implementation of the budget and the financial affairs of the municipality.*

The IDP as well as the Business Plans – as approved by the Executive Mayor, gives effect to the Budget and Service Delivery and Budget Implementation Plan (SDBIP). In order for council to effectively play its oversight role and ensure compliance with the Local Government: Municipal Finance Management Act, 2003

(Act No. 56 of 2003), as prescribed in Chapter 7, the mayor must submit a finance and budget implementation report to the council on a quarterly basis. Furthermore, the mayor must take appropriate action to identify and resolve any financial problems that are evident.

**Included in the agenda, separately, are the following financial reports:**

**Annexure A - Financial Report**

1. Budget vs. Actual Expenditure per Strategic Objective – 2016/2017.
2. Budget vs. Actual Expenditure per Category - 2016/2017
3. Budget vs. Actual Income per Strategic Objective – 2016/2017.
4. Detailed Budget vs. Actual Expenditure and Actual Income per Strategic Objective - 2016/2017
5. Budget vs. Actual Project Expenditure – 2016/2017
6. Budget vs. Capital Expenditure – 2016/2017
7. Expenditure Benevolent Fund – 2016/2017
8. Disclosures in terms of the Municipal Supply Chain Management Regulation 36(2)
9. Project Management – 2016/2017

**Annexure B**

10. Pre-determined Objectives - 2016/2017
11. In-Year Financial Management Report June 2017

**COMMENTS**

In terms of section 69 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003 (MFMA) the municipal manager is responsible for implementing the approved budget of council and must properly monitor and report on all revenue and expenditure patterns as projected in the budget.

The recommendations and inputs made during the Municipal Public Accounts Committee (MPAC) meeting held on Tuesday, 25 July 2017 will be presented by the Municipal Manager during the Council meeting.

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That Council take cognisance of the financial quarterly report for the quarter ending 30 June 2017, in terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), included in the agenda under separate cover.

**AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Raad kennis neem van die finansiële kwartaalverslag vir die kwartaal geëindig 30 Junie 2017, ingevolge artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA), ingesluit onder aparte dekking by die agenda.

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Okokuba iBhunga lithathele ingqalelo ingxelo yarhoqo ngekota yezemali elungiselelwe ikota ephela ngomhla wama-30 kuJune 2017, ngokuhambelana necandelo 52(d) loMthehto kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA) incanyatheliswe kumba we-ajenda phantsi kwephepha elilodwa.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.14.4**

**RESOLVED:** That cognisance be taken -

- \*\*\*
- (a) Of the financial quarterly report for the quarter ending 30 June 2017, in terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), included in the agenda under separate cover;
  - (b) Of the communication by the Municipal Manager regarding the following recommendations made at Item MPAC.7.2 of the Municipal Public Accounts Committee (MPAC) held on Tuesday, 25 July 2017:
    - (i) Cognisance be taken of the Service Delivery and Budget Implementation Plan (SDBIP) for quarter four of the 2016/2017 financial year, which was circulated under separate cover before the meeting;
    - (ii) The officials responsible for the compilation of the SDBIP consider changes to the format of the document, in order to make it more user friendly;
    - (iii) The Terms of Reference of MPAC be placed on the Agenda of the next meeting, in order that it can be reviewed;
    - (iv) The Director: IDP, Performance and Risk Management, Ms BT Daries, arrange further training for members of MPAC.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.4**

**BESLUIT:** Dat kennis geneem word –

(a) Van die finansiële kwartaalverslag vir die kwartaal geëindig 30 Junie 2017, ingevolge artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA), ingesluit onder aparte dekking by die agenda;

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(b) Van die mededeling deur die Munisipale Bestuurder insake die volgende aanbevelings wat gemaak is onder Item MKOOR.7.2 van die Munisipale Komitee oor Openbare Rekeninge (MKOOR) wat op Dinsdag, 25 Julie 2017 gehou is:

(i) Kennis geneem word van die Dienslewering- en Begrotings-implementeringsplan (DLBIP) vir kwartaal vier van die 2016/2017 finansiële jaar, wat voor die vergadering onder aparte dekking versprei is;

(ii) Die amptenare verantwoordelik vir die samestelling van die DLBIP veranderinge aan die formaat van die dokumente oorweeg ten einde dit gebruikervriendeliker te maak;

(iii) Die Verwysingsraamwerk van die MKOOR op die Agenda van die volgende vergadering geplaas word sodat dit hersien kan word;

(iv) Die Direkteur: GOP, Prestasie en Risikobestuur, Me B.T. Daries, reëlings tref vir verdere opleiding van lede van die MKOOR.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.14.4**

**KUGQITYWE:** Okokuba ingqalelo ithatyathelwe -

(a) Ingxelo yarhoqo ngekota yezemali elungiselelwe ikota ephela ngomhla wama-30 kuJune 2017, ngokuhambelana necandelo 52(d) loMtheho kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA) incanyatheliswe kumba we-ajenda phantsi kwephepha elilodwa;

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(b) Unxibelelwano olwenziwe nguMlawuli kaMasipala olubhekiselele kwizindululo ezilandelayo kuMba MPAC.7.2 weKomiti kaMasipala wee-Akhawunti zikaRhulumente (MPAC) olubanjwe ngolwesiBini, umhla wama-25 kuJulayi 2017:

- (i) Inggalelo ithatyathelwe isiCwangciso sokuNikezelwa kweNkonzo nokuMiliselwa koHlahlo Lwabiwo-mali (SDBIP) esilungiselelwe ikota yesine yonyaka-mali wama-2016/2017, esithe sanikezelwa phantsi kwephepha elilodwa phambi kwentlanganiso;
- (ii) Amagosa anoxanduva lokuqulunqa i-SDBIP kufuneka acamngce ngeenguqu kwisicwangciso soxwebhu, ukulungiselela ukulwenza kube lula ukulusebenzisa;
- (iii) IMiqathango zeSikhokhelo yeMPAC kufuneka ifakwe kwi-Ajenda yentlanganiso elandelayo, ukulungiselela okokuba ivavanywe;
- (iv) UMLawuli: IDP, Performance and Risk Management, uNksk BT Daries, ulungiselele uqeqesho olungaphezulu olulungiselelwe amalungu eMPAC.

**C.14.5 CONSOLIDATED REPORT OF ALL WITHDRAWALS MADE FROM THE MUNICIPAL BANK ACCOUNT IN TERMS OF SECTION 11(4) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) FOR THE QUARTER ENDING 30 JUNE 2017 (9/1/2/1)**

**R.14.5 GEKONSOLIDEERDE VERSLAG VAN ALLE ONTTREKKINGS GEMAAK UIT DIE MUNISIPALE BANKREKENING INGEVOLGE ARTIKEL 11(4) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) VIR DIE KWARTAAL GEËINDIG 30 JUNIE 2017 (9/1/2/1)**

**C.14.5 INGXELO EHLANGANISIWEYO YAKO KONKE UKUTSALWA KWEMALI OKWENZIWEYO KWI-AKHAWUNTI YEBHANKA KAMASIPALANGOKUH-AMBELANA NECANDELO 11(4) LOMTHETHO KAMASIPALA: UMTHETHO WOLAWULO LWEMALI KAMASIPALA, WAMA-2003 (UMTHETHO ONGUNOMBOLO 56 WAMA-2003) ELUNGISELELWE IKOTA EPHELA NGOWAMA-30 KUJUNE 2017 (9/1/2/1)**

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#### **PURPOSE OF SUBMISSION**

That Council take cognisance of the consolidated report of all withdrawals made from the municipal bank account for the quarter ending 30 June 2017 to be tabled in Council by the Accounting Officer in terms of section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

## **DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die gekonsolideerde verslag van alle onttrekkings wat uit die munisipale bankrekening gemaak is vir die kwartaal geëindig 30 Junie 2017, wat ingevolge artikel 11(4) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) deur die Rekenpligtige Beampte in die Raad voorgelê moet word.

## **INJONGO YONGENISO**

Okokuba iBhunga lithathele ingqalelo ingxelo ehlanganisiweyo yako konke ukutsalwa kwemali okwenziweyo kwi-akhawunti yebhanka kamasipala elungiselelwe ikota ephela ngowama-30 kuJune 2017 eza kuthiwa thaca kwiBhunga liGosa eliNika iNgxelo ngokuhambelana necandelo 11(4) lomthetho kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA).

## **BACKGROUND**

For the quarter under review, funds were withdrawn from the municipal bank account in terms of section 11(1) (b) to (j) of the MFMA without appropriation in terms of an approved budget, which withdrawals were:

- (i) Made for cash management and investment purposes in accordance with section 13 of the MFMA; and
- (ii) Made towards post-retirement health care benefits and ex gratia pension benefits.

## **COMMENT**

In order to comply with the reporting requirements of section 11(4) of the MFMA, the accounting officer must within 30 days after the end of each quarter, table a consolidated report of all the withdrawals made from the municipal bank accounts as well as submitting a copy of the report to the relevant Provincial Treasury and the Auditor General.

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Attached as Annexure "A", is a copy of the said report of the withdrawals made for the quarter ending 30 June 2017.

The report under discussion was submitted to the Provincial Treasury and the Auditor General.



## **IMPLICATIONS**

### **PERSONNEL**

None.

*Comments prepared by Ms. K. Smit*

### **LEGAL**

Section 11(1) stipulates that only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of a municipality acting on a written authority of the accounting officer, may withdraw money from or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only –

- (a) To defray expenditure appropriated in terms of an approved budget;
- (b) To defray expenditure authorized in terms of section 26(4) of the MFMA;
- (c) To defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1) of the MFMA;
- (d) In the case of a bank account opened in terms of section 12 of the MFMA, to make payments from the account in accordance with subsection (4) of that section;
- (e) To pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state including –
  - (i) Money collected by the municipality on behalf of that person or organ of state by agreement; or
  - (ii) Any insurance or other payments received by the municipality for that person or organ of state;
- (f) To refund money incorrectly paid into a bank account;
- (g) To refund guarantees, sureties and security deposits;
- (h) For cash management and investment purposes in accordance with section 13 of the MFMA;
- (i) To defray increased expenditure in terms of section 31 of the MFMA; or
- (j) For such other purposes as may be prescribed.

In terms of section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), the accounting officer must within 30 days after the end of each quarter:

- (a) table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter; and
- (b) Submit a copy of the report to the relevant Provincial Treasury and the Auditor General.

*Comments prepared by: Ms. W.M. Neethling*

#### **FINANCIAL**

None.

*Comments prepared by: Ms. F.A. du Raan-Groenewald*

#### **RECOMMENDATION BY MUNICIPAL MANAGER:**

That Council take cognisance of the consolidated report of all withdrawals made from the municipal bank account for the quarter ending 30 June 2017 to be tabled in Council by the Accounting Officer in terms of section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), attached as Annexure "A" to the agenda item.

#### **AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Raad kennis neem van die gekonsolideerde verslag van alle onttrekkings wat uit die munisipale bankrekening gemaak is vir die kwartaal geëindig 30 Junie 2017, wat ingevolge artikel 11(4) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) deur die Rekenpligtige Beampte in die Raad voorgelê moet word, aangeheg as Bylae "A" by die agenda-item.

#### **INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Okokuba iBhunga lithathele ingqalelo ingxelo ehlanganisiweyo yako konke ukutsalwa kwemali okwenziweyo kwi-akhawunti yebhanka kamasipala elungiselelwe ikota ephela ngowama-30 kuJune 2017 eza kuthiwa thaca kwiBhunga liGosa eliNika iNgxelo ngokuhambelana necandelo 11(4) lomthetho kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA), incanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.14.5**

**RESOLVED:**

That cognisance be taken of the consolidated report of all withdrawals made from the municipal bank account for the quarter ending 30 June 2017 to be tabled in Council by the Accounting Officer in terms of section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), attached as Annexure "A" to the agenda item.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.5**

**BESLUIT:**

Dat kennis geneem word van die gekonsolideerde verslag van alle onttrekkings wat uit die munisipale bankrekening gemaak is vir die kwartaal geëindig 30 Junie 2017, wat ingevolge artikel 11(4) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) deur die Rekenpligtige Beampte in die Raad voorgelê moet word, aangeheg as Bylae "A" tot die agenda-item.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.14.5**

**KUGQITYWE:**

Okokuba ingqalelo ithatyathelwe ingxelo ehlanganisiweyo yayo yonke imali erholiweyo kwi-akhawunti yebhanka kamasipala kwikota ephela ngomhla wama-30 kuJuni 2017 ekufuneka ithiwe thaca kwiBhunga liGosa eliNika iNgxelo ngokwemiqathango yecandelo 11(4) loMthetho kaMasipala: uMthetho kaMasipala woLawulo lweMali, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA), oncanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

- C.14.6 REPORT ON EXPENDITURE INCURRED ON STAFF BENEFITS IN TERMS OF SECTION 66 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) FOR THE PERIOD 1 APRIL 2017 TO 30 JUNE 2017 (9/1/2/1)**
- R.14.6 VERSLAG OOR UITGAWES AANGEGAAN VIR PERSONEELVOORDELE INGEVOLGE ARTIKEL 66 VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) VIR DIE TYDPERK 1 APRIL 2017 TOT 30 JUNIE 2017 (9/1/2/1)**
- C.14.6 INGXELO NGENKCITHO EYENZIWEYO KWIZIBONELELO ZABASEBENZI NGOKUHAMBELANA NECANDELO 66 LOMTHETHO KAMASIPALA: UMTHEHTO WOLAWULO LWEMALI KAMASIPALA, 2003 (UMTHEHTO ONGUNOMBOLO 56 WAMA-2003) OLUNGISELELWE ISITHUBA UKUSUKA KUMHLA WOKU-1 KUAPRIL 2017 UKUYA KUMHLA WAMA-30 KUJUNE 2017 (9/1/2/1)**
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#### **PURPOSE OF SUBMISSION**

That Council take cognisance of the consolidated financial report of all the expenditure incurred by the District Municipality on staff salaries, wages, allowances and benefits for the period 1 April 2017 to 30 June 2017, which must be reported to Council by the Accounting Officer in terms of section 66 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

#### **DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die gekonsolideerde finansiële verslag van al die uitgawes wat deur die Distriksmunisipaliteit vir personeelsalarisse, -lone, -toelae en -voordele aangegaan is vir die tydperk 1 April 2017 tot 30 Junie 2017, wat ingevolge artikel 66 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) deur die Rekenpligtige Beampte aan die Raad gerapporteer moet word.

#### **INJONGO YONGENISO**

Okokuba iBhunga lithathele ingqalelo ingxelo yemali ehlanganisiweyo yayo yonke inkcitho eyenziweyo nguMasipala wesiThili kwimivuzo, imali evunyelweyo nezibonelelo ezilungiselelwe isithuba ukususela kumhla woku-1 kuApril 2017 ukuya kumhla wama-30 kuJune 2017, ekufuneka kunikwe ingxelo ngazo kwiBhunga liGosa eliNika iNgxelo ngokuhambelana necandelo 66 loMthetho kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA).

## **BACKGROUND**

In terms of section 66 of the MFMA, the accounting officer of a municipality must, in a format as may be prescribed, report to council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits and in a manner that discloses such expenditure per type of expenditure, namely–

- (a) salaries and wages;
- (b) contributions for pensions and medical aid;
- (c) travel, motor car, accommodation, subsistence and other allowances;
- (d) housing benefits and allowances;
- (e) overtime payments;
- (f) loans and advances; and
- (g) Any other type of benefits or allowances related to staff.

## **COMMENT**

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Attached as Annexure "A" is a copy of the consolidated financial report on expenditure incurred by the District Municipality on staff benefits for the period 1 April 2017 to 30 June 2017.

## **IMPLICATIONS**

### **PERSONNEL**

None.

*Comment prepared by: Ms. K. Smit*

### **LEGAL**

Legal Implications have been adequately addressed under background.

*Comment prepared by: Ms. W.M. Neethling*

### **FINANCIAL**

None.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That Council take cognisance of the consolidated financial report of all the expenditure incurred by the District Municipality on staff salaries, wages, allowances and benefits for the period 1 April 2017 to 30 June 2017, which must be reported to Council by the Accounting Officer in terms of section 66 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), attached as Annexure "A" to the agenda item.

**AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Raad kennis neem van die gekonsolideerde finansiële verslag van al die uitgawes wat deur die Distriksmunisipaliteit vir personeelsalarisse, -lone, -toelaes en -voordele aangegaan is vir die tydperk 1 April 2017 tot 30 Junie 2017, wat ingevolge artikel 66 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) deur die Rekenpligtige Beampte aan die Raad gerapporteer moet word, aangeheg as Bylae "A" by die agenda-item.

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Okokuba iBhunga lithathele ingqalelo ingxelo yemali ehlanganisiweyo yayo yonke inkcitho eyenziweyo nguMasipala wesiThili kwimivuzo, imali evunyelweyo nezibonelelo ezilungiselelwe isithuba ukususela kumhla woku-1 kuApril 2017 ukuya kumhla wama-30 kuJune 2017, ekufuneka kunikwe ingxelo ngazo kwiBhunga liGosa eliNika iNgxelo ngokuhambelana necandelo 66 loMthetho kaMasipala: uMthetho woLawulo lweMali kaMasipala, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA) incanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.14.6**

**RESOLVED:**

That cognisance be taken of the consolidated financial report of all the expenditure incurred by the District Municipality on staff salaries, wages, allowances and benefits for the period 1 April 2017 to 30 June 2017, which must be reported to Council by the Accounting Officer in terms of section 66 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), attached as Annexure "A" to the agenda item.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.6**

**BESLUIT:**

Dat kennis geneem word van die gekonsolideerde finansiële verslag van al die uitgawes wat deur die Distriksmunisipaliteit vir personeelsalarisse, -lone, -toelaes en -voordele aangegaan is vir die tydperk 1 April 2017 tot 30 Junie 2017, wat ingevolge artikel 66 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) deur die Rekenpligtige Beampte aan die Raad gerapporteer moet word, aangeheg as Bylae "A" tot die agenda-item.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.14.6**

**KUGQITYWE:**

Okokuba ingqalelo ithatyathelwe ingxelo ehlangeneyo yemali yayo yonke incitho eyenziwe nguMasipala wesiThili kwimivuzo, imali evunyelweyo nezibonelelo ezilungiselelwe isithuba somhla woku-1 kuEpreli 2017 ukuya kumhla wama-30 kuJuni 2017, ekufuneka kunikwe ingxelo kwiBhunga liGosa eliNika iNgxelo ngokwemiqathango yecandelo 66 loMthetho kaMasipala: uMthetho kaMasipala woLawulo lweMali, 2003 (uMthetho onguNombolo 56 wama-2003) (MFMA), encanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

- C.14.7 QUARTERLY REPORT OF THE CAPE WINELANDS DISTRICT MUNICIPALITY AUDIT COMMITTEE CHAIRPERSON FOR THE THIRD QUARTER OF THE 2016/2017 FINANCIAL YEAR (3/2/5/3)**
- R.14.7 KWARTAALLIKSE VERSLAG VAN DIE VOORSITTER VAN DIE OUDIT-KOMITEE VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT VIR DIE DERDE KWARTAAL VAN DIE 2016/2017 FINANSIËLE JAAR (3/2/5/3)**
- C.14.7 INGXELO YARHOQO NGEKOTA KASIHLOLO WEKOMITI YOPHICOTHO-ZINCWADI YOMASIPALA WESITHILI SASECAPE WINELANDS ELUNGISELELWE IKOTA YESITHATHU YONYAKA-MALI WAMA-2016/2017 (3/2/5/3)**

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**PURPOSE OF SUBMISSION**

That Council take cognisance of the quarterly report of the Audit Committee Chairperson for the third quarter of the 2016/2017 financial year.

## **DOEL VAN VOORLEGGING**

Dat die Raad kennis neem van die kwartaallikse verslag van die Voorsitter van die Ouditkomitee vir die derde kwartaal van die 2016/2017 finansiële jaar.

## **INJPNGP YONGENISO**

Okokuba iBhunga, lithabathele ingqalelo ingxelo yarhoqo ngonyaka kaSihlalo weKomiti yoPhicotho-zincwadi elungiselelwe ikota yesithathu yonyaka-mali wama-2016/2017.

## **BACKGROUND**

Council at Item C.12 of 30 August 2001 resolved to establish an Audit Committee.

## **COMMENT**

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Attached as Annexure "A" is a copy of the quarterly report of the Audit Committee Chairperson for the third quarter of the 2016/2017 financial year.

## **RECOMMENDATION BY MUNICIPAL MANAGER:**

That Council take cognisance of the quarterly report of the Audit Committee Chairperson for the third quarter of the 2016/2017 financial year.

## **AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Raad kennis neem van die kwartaallikse verslag van die Voorsitter van die Ouditkomitee vir die derde kwartaal van die 2016/2017 finansiële jaar.

## **INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Okokuba Ibhunga, lithabathele ingqalelo ingxelo yarhoqo ngonyaka kaSihlalo weKomiti yoPhicotho-zincwadi elungiselelwe ikota yesithathu yonyaka-mali wama-2016/2017.

## **COUNCIL MEETING: 27 JULY 2017: ITEM C.14.7**

## **RESOLVED:**

That cognisance be taken of the quarterly report of the Audit Committee Chairperson for the third quarter of the 2016/2017 financial year, attached as Annexure "A" to the agenda item.



**RAADSVERGADERING: 27 JULIE 2017: ITEM R.14.7**

**BESLUIT:**

Dat kennis geneem word van die kwartaallikse verslag van die Voorsitter van die Ouditkomitee vir die derde kwartaal van die 2016/2017 finansiële jaar, aangeheg as Bylae "A" tot die agenda-item.

**KUGQITYWE:**

Okokuba ingqalelo ingxelo yarhoqo ngonyaka kaSihlalo weKomiti yoPhicotho-zincwadi elungiselelwe ikota yesithathu yonyaka-mali wama-2016/2017, encanyatheliswe njengeSihlomelo "A" kumba we-ajenda.

**C.15 MATTERS FOR CONSIDERATION**

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- C.15.1 APPROVAL TO INCUR SHORT-TERM DEBT IN TERMS OF SECTION 45 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) IN RESPECT OF NEDFLEET AND CREDIT PAYMENT FACILITIES (2/1/2/1, 5/17 & 16/1/1/5)**
- R.15.1 GOEDKEURING OM KORTTERMYNSKULD AAN TE GAAN INGEVOLGE ARTIKEL 45 VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) TEN OPSIGTE VAN NEDFLEET EN KREDIETBETALINGSGERIEWE (2/1/2/1, 5/17 & 16/1/1/5)**
- C.15.1 IMVUME YOKWENZA ITYALA LESITHUBA ESIFUTSHANE NGOKWEMIQATHANGO YESCANDELO 45 LOMTHETHO KAMASIPALA: UMTHETHO KAMASIPALA WOLAWULO LWEMALI, 2003 (UMTHETHO ONGUNOMBOLO 56 WAMA-2003) NGOKUPHATHELELENE NE-NEDFLEET KUNYE NEZIBONELELO ZENTLAWULO YETYALA (2/1/2/1, 5/17 & 16/1/1/5)**
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**PURPOSE OF SUBMISSION**

That Council consider to approve that the Municipality incurs short-term debt in respect of Nedfleet and Credit Payment facilities for the period 1 August 2017 to 31 July 2018, to be renewed annually until 30 June 2022 when the contract with Nedbank comes to an end.

## **DOEL VAN VOORLEGGING**

Dat die Raad oorweging daaraan skenk om goedkeuring te verleen dat die munisipaliteit korttermynskuld aangaan ten opsigte van Nedfleet en kredietbetalingsgeriewe vir die tydperk 1 Augustus 2017 tot 31 Julie 2018, wat jaarliks tot 30 Junie 2022 hernu moet word wanneer die kontrak met Nedbank eindig.

## **INJONGO YONGENISO**

Yeyokokuba iBhunga livumele into yokokuba uMasipala enze ityala lesithuba esifutshane ngokuphathelene neNedfleet kunye nezibonelelo zeNtlawulo yeTyala ukulungiselela isithuba esisuka kumhla woku-1 kuAgasti 2017 ukuya kumhla wama-31 kuJulayi 2018, okokuba ivavanywe rhoqo ngonyaka de kube ngumhla wama-30 kuJuni 2022 xa isivumelwano neNedbank sifikelele esiphelweni.

## **BACKGROUND**

After a competitive tender process, the Cape Winelands District Municipality (CWDM) appointed Nedbank as its banker for a 5-year period from 1 July 2017 to 30 June 2022.

In terms of the Nedbank Business Banking service delivery agreements entered into between the CWDM and Nedbank, the Municipality requested the provision of the following facilities:

- Nedfleet facility – Limited to R150 000  
This facility relates to the use of fuel cards. When a fuel card is used, the purchase of the petrol will not be debited immediately on the same day against the Municipality's bank account, but only at the end of that specific month and is therefore, it is considered as a short-term borrowing.
- Nedbank Business credit payment facility – Daily limit of R10 000 000, increased to R15 000 000 during two months of the year, June and November.

This facility relates to the Nedbank Business Banking's Salary Profile. This profile entails all the salary runs to be executed and has a 2-day-dated-service, which is necessary to ensure that all personnel and Councillors receive their salaries on the same date, irrespective of their banking facility.

The above mentioned facilities will be used to assist the CWDM's day-to-day operations as well as to serve as financial control measures.

## **COMMENT**

Short-term debt is defined in the MFMA as debt repayable over a period not exceeding one year. The Nedfleet and Nedbank Business Credit Payment Limit facilities are regarded as short-term borrowing facilities in terms of Section 45 of the MFMA; hence require approval by Council.

Should Council approve that the Municipality incur short-term debt in respect of Nedfleet and Nedbank Business Credit Payment Facilities, the Executive Mayor must sign the applicable resolution and the accounting officer the agreement or document which creates or acknowledge the debt in terms of section 45(2) of the MFMA.

## **IMPLICATIONS**

### **PERSONNEL**

None.

*Comment prepared by: Ms. K. Smit*

### **FINANCIAL**

The applicable banking costs for the facilities under "BACKGROUND" above are determined in terms of the existing contract with Nedbank.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

### **LEGAL**

According to the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), debt means—

- (a) A monetary liability or obligation created by a financing agreement, note, debenture, bond or overdraft, or by the issuance of municipal debt instruments; or
- (b) A contingent liability such as that created by guaranteeing a monetary liability or obligation of another.

Short-term debt is defined in the said Act as debt repayable over a period not exceeding one year.

49  
Council Meeting  
27 July 2017

In terms of section 45(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), a municipality may incur short-term debt only in accordance with and subject to the provisions of the said Act and only when necessary to bridge—

- (a) Shortfalls within a financial year during which the debt is incurred, in expectation of specific and realistic anticipated income to be received within that financial year; or
- (b) Capital needs within a financial year, to be repaid from specific funds to be received from enforceable allocations or long-term debt commitments.

In terms of section 45(2) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), a municipality may incur short-term debt only if—

- (a) A resolution of the municipal council, signed by the mayor, has approved the debt agreement; and
- (b) The accounting officer has signed the agreement or other document which creates or acknowledges the debt.

Section 45(3) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) stipulates that for the purpose of subsection (2)(a), a municipal council may—

- (a) Approve a short-term debt transaction individually; or
- (b) Approve an agreement with a lender for a short-term credit facility to be accessed as and when required, including a line of credit or bank overdraft facility, provided that—
  - (i) The credit limit must be specified in the resolution of the council;
  - (ii) The terms of the agreement, including the credit limit, may be changed only by a resolution of the council; and
  - (iii) If the council approves a credit facility that is limited to emergency use, the accounting officer must notify the council in writing as soon as practical of the amount, duration and cost of any debt incurred in terms of such a credit facility, as well as options for repaying such debt.

Furthermore, section 45(4)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) stipulates that a municipality must pay off short-term debt within the financial year, whilst section 45(4)(b) stipulates that a municipality may not renew or refinance short-term debt, whether

it is own debt or that of any other entity, where such renewal or refinancing will have the effect of extending the short-term debt into a new financial year.

In terms of section 45(5)(a) no lender may wilfully extend credit to a municipality for the purpose of renewing or refinancing short-term debt that must be paid off in terms of subsection (4)(a) and section 45(5)(b) stipulates that if a lender wilfully extends credit to a municipality in contravention of paragraph (a), the municipality is not bound to repay the loan or interest on the loan.

Section 45(6) stipulates that subsection (5)(b) does not apply if the lender—

- (a) Relied in good faith on written representations of the municipality as to the purpose of the borrowing; and
- (b) Did not know and had no reason to believe that the borrowing was for the purpose of renewing or refinancing short-term debt.

In terms of section 47(a) of the MFMA, a municipality may incur debt only if—

- (a) The debt is denominated in Rand and is not indexed to, or affected by, fluctuations in the value of the Rand against any foreign currency; and
- (b) Section 48(3) has been complied with, if security is to be provided by the municipality.

Section 48(3) stipulates that a council resolution authorising the provision of security in terms of subsection (2)(a) —

- (a) Must determine whether the asset or right with respect to which the security is provided, is necessary for providing the minimum level of basic municipal services; and
- (b) If so, must indicate the manner in which the availability of the asset or right for the provision of that minimum level of basic municipal services will be protected.

*Comment prepared by: Ms. W.M. Neethling*

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That the Executive Mayor together with the Mayoral Committee consider to recommend to Council to approve the Nedfleet and Credit Payment facilities for the period 1 August 2017 to 31 July 2018, to be renewed annually until 30 June 2022, when the contract with Nedbank comes to an end, by -

- (a) Incurring short-term debt in terms of section 45 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (b) The Executive Mayor signing the applicable resolution that approved the debt agreement in terms of section 45(2)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (c) The Municipal Manager signing the agreement or other document which creates or acknowledges the debt in terms of section 45(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

**AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Uitvoerende Burgemeester saam met die Burgemeesterskomitee oorweging daaraan skenk om by die Raad aan te beveel om goedkeuring te verleen vir Nedfleet en kredietbetalingsgeriewe vir die tydperk 1 Augustus 2017 tot 31 Julie 2018, wat jaarliks tot 30 Junie 2022, hernu moet word wanneer die kontrak met Nedbank eindig, deur –

- (a) Korttermynskuld aan te gaan ingevolge artikel 45 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003);
- (b) Die Uitvoerende Burgemeester se ondertekening van die betrokke besluit wat die skuldooreenkoms goedkeur, soos bepaal in artikel 45(2)(a) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003);
- (c) Die Munisipale Bestuurder se ondertekening van die ooreenkoms of ander dokument wat die skuld aangaan of erken, soos bepaal in artikel 45(2)(b) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003).

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Yeyokokuba uSodolophu wesiGqeba kunye neKomiti kaSodolophu bacamngce ngokundulula kwiBhunga okokuba livumele iNedfleet kunye nezibonelelo zeNtlawulo yeTyala ukulungiselela isithuba esisuka kumhla woku-1 kuAgasti 2017 ukuya kumhla wama-31 kuJulayi 2018, ze ivavanywe rhoqo ngonyaka de kube ngumhla wama-30 kuJuni 2022, xa isivumelwano neNedbank sifikelele esiphelweni -

- (a) Ngokwenza ityala lesithuba esifutshane ngokwemiqathango yeCandelo 45 leMFMA;
- (b) USodolophu wesiGqeba aze asayine isigqibo eso sifanelekileyo esivumela isivumelwano setyala ngowemiqathango yecandelo 45(2)(a) leMFMA; aze

- (c) UMLawuli kaMasipala asayine isivumelwano okanye amanye amaxwebhu athi ayile okanye avume ityala ngokwemiqathango yecandelo 45(2)(a) leMFMA.

**MAYORAL COMMITTEE: 18 JULY 2017: ITEM MC.8.2.2**

**RESOLVED:**

That it be recommended to Council to approve the Nedfleet and Credit Payment facilities for the period 1 August 2017 to 31 July 2018, to be renewed annually until 30 June 2022, when the contract with Nedbank comes to an end, by -

- (a) Incurring short-term debt in terms of section 45 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (b) The Executive Mayor signing the applicable resolution that approved the debt agreement in terms of section 45(2)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (c) The Municipal Manager signing the agreement or other document which creates or acknowledges the debt in terms of section 45(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

**BURGEMEESTERSKOMITEE: 18 JULIE 2017: ITEM BK.8.2.2**

**BESLUIT:**

Dat dit by die Raad aanbeveel word om goedkeuring te verleen vir Nedfleet en kredietbetalingsgeriewe vir die tydperk 1 Augustus 2017 tot 31 Julie 2018, wat jaarliks tot 30 Junie 2022 hernu moet word wanneer die kontrak met Nedbank eindig, deur –

- (a) Korttermynskuld aan te gaan ingevolge artikel 45 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003 (MFMA);
- (b) Die Uitvoerende Burgemeester se ondertekening van die betrokke besluit wat die skuldooreenkoms goedkeur, soos bepaal in artikel 45(2)(a) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA);
- (c) Die Munisipale Bestuurder se ondertekening van die ooreenkoms of ander dokument wat die skuld aangaan of erken, soos bepaal in artikel 45(2)(b) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA).

**IKOMITI KASODOLOPHU: UMHLA WE-18 KUJULAYI 2017: UMBA MC.8.2.2**

**KUGQITYWE:**

Okokuba kundululwe kwiBhunga okokuba livume iNedfleet kunye nezibonelelo zeNtlawulo yeTyala ukulungiselela isithuba esisuka kumhla woku-1 kuAgasti 2017 ukuya kumhla wama-31 kuJulayi 2018, ze ivavanywe rhoqo ngonyaka de kube ngumhla wama-30 kuJuni 2022, xa isivumelwano neNedbank sifikelele esiphelweni, -

- (a) Ngokwenza ityala lesithuba esifutshane ngokwemiqathango yeCandelo 45 loMthetho kaMasipala: uMthetho kaMasipala wolawulo lweMali, (uMthetho onguNombolo 56 wama-2003) (MFMA);
- (b) USodoluphu wesiGqebe aze asayine isigqibo eso sifanelekileyo esivumela isivumelwano setyala ngowemiqathango yecandelo 45(2)(a) loMthetho kaMasipala: uMthetho kaMasipala wolawulo lweMali, (uMthetho onguNombolo 56 wama-2003) (MFMA);
- (c) Umlawuli kaMasipala asayine isivumelwano okanye amanye amaxwebhu athi ayile okanye avume ityala ngokwemiqathango yecandelo 45(2)(a) loMthetho kaMasipala: uMthetho kaMasipala wolawulo lweMali, (uMthetho onguNombolo 56 wama-2003) (MFMA).

**RECOMMENDATION BY MAYORAL COMMITTEE:**

That Council consider to approve the Nedfleet and Credit Payment facilities for the period 1 August 2017 to 31 July 2018, to be renewed annually until 30 June 2022, when the contract with Nedbank comes to an end, by -

- (a) Incurring short-term debt in terms of section 45 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (b) The Executive Mayor signing the applicable resolution that approved the debt agreement in terms of section 45(2)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (c) The Municipal Manager signing the agreement or other document which creates or acknowledges the debt in terms of section 45(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).



**AANBEVELING DEUR BURGEMEESTERSKOMITEE:**

Dat die Raad oorweging daaraan skenk om goedkeuring te verleen vir Nedfleet en kredietbetalingsgeriewe vir die tydperk 1 Augustus 2017 tot 31 Julie 2018, wat jaarliks tot 30 Junie 2022 hernu moet word wanneer die kontrak met Nedbank eindig, deur –

- (a) Korttermynskuld aan te gaan ingevolge artikel 45 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003 (MFMA));
- (b) Die Uitvoerende Burgemeester se ondertekening van die betrokke besluit wat die skuldooreenkoms goedkeur, soos bepaal in artikel 45(2)(a) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA);
- (c) Die Munisipale Bestuurder se ondertekening van die ooreenkoms of ander dokument wat die skuld aangaan of erken, soos bepaal in artikel 45(2)(b) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA).

**INGCEBISO EYENZIWA YIKOMITI KASODOLOPHU:**

- (a) Ngokwenza ityala lesithuba esifutshane ngokwemiqathango yeCandelo 45 loMthetho kaMasipala: uMthetho kaMasipala wolawulo lweMali, (uMthetho onguNombolo 56 wama-2003) (MFMA);
- (b) USodoluphu wesiGqeba aze asayine isigqibo eso sifanelekileyo esivumela isivumelwano setyala ngowemiqathango yecandelo 45(2)(a) loMthetho kaMasipala: uMthetho kaMasipala wolawulo lweMali, (uMthetho onguNombolo 56 wama-2003) (MFMA);
- (c) UMlawuli kaMasipala asayine isivumelwano okanye amanye amaxwebhu athi ayile okanye avume ityala ngokwemiqathango yecandelo 45(2)(a) loMthetho kaMasipala: uMthetho kaMasipala wolawulo lweMali, (uMthetho onguNombolo 56 wama-2003) (MFMA).

**COUNCIL MEETING: 27 JULY 2017: ITEM C.15.1**

**RESOLVED:** (Unanimously, 34 Councillors)

That approval be granted for the Nedfleet and Credit Payment facilities for the period 1 August 2017 to 31 July 2018, to be renewed annually until 30 June 2022, when the contract with Nedbank comes to an end, by -

- (a) Incurring short-term debt in terms of section 45 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) pertaining to the following:
  - (i) Nedfleet facility – Limited to R150 000;
  - (ii) Nedbank Business credit payment facility – Daily limit of R10 000 000, increased to R15 000 000 during two months of the year, June and November;
- (b) The Executive Mayor signing of the applicable resolution that approves the debt agreement in terms of section 45(2)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (c) The Municipal Manager signing of the agreement or other document which creates or acknowledges the debt in terms of section 45(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.15.1**

**BESLUIT:** (Eenparig, 34 Raadslede)

Dat goedkeuring verleen word vir die Nedfleet en kredietbetalingsgeriewe vir die tydperk 1 Augustus 2017 tot 31 Julie 2018, wat jaarliks tot 30 Junie 2022 henu moet word wanneer die kontrak met Nedbank eindig, deur –

- (a) Korttermynskuld aan te gaan ingevolge artikel 45 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA) ten opsigte van die volgende:
  - (i) Nedfleet-gerief – Beperk tot R150 000;
  - (ii) Nedbank Business-kredietbetalingsgerief – Daaglikse limiet van R10 000 000, verhoog na R15 000 000 gedurende twee maande van die jaar, Junie en November;
- (b) Die Uitvoerende Burgemeester se ondertekening van die betrokke besluit wat die skuldooreenkoms goedkeur, soos bepaal in artikel 45(2)(a) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA);
- (c) Die Munisipale Bestuurder se ondertekening van die ooreenkoms of ander dokument wat die skuld aangaan of erken, soos bepaal in artikel 45(2)(b) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA).

**COUNCIL MEETING: 27 JULY 2017: ITEM C.15.1**

**RESOLVED:** (Unanimously, 34 Councillors)

That approval be granted for the Nedfleet and Credit Payment facilities for the period 1 August 2017 to 31 July 2018, to be renewed annually until 30 June 2022, when the contract with Nedbank comes to an end, by -

- (a) Incurring short-term debt in terms of section 45 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) pertaining to the following:
  - (i) Nedfleet facility – Limited to R150 000;
  - (ii) Nedbank Business credit payment facility – Daily limit of R10 000 000, increased to R15 000 000 during two months of the year, June and November;
- (b) The Executive Mayor signing of the applicable resolution that approves the debt agreement in terms of section 45(2)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA);
- (c) The Municipal Manager signing of the agreement or other document which creates or acknowledges the debt in terms of section 45(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

<b>C.15.2</b>	<b>MEMBERSHIP : ICLEI AFRICA</b>	<b>(12/1/1/63)</b>
<b>R.15.2</b>	<b>LIDMAATSKAP: ICLEI AFRIKA</b>	<b>(12/1/1/63)</b>
<b>C.15.2</b>	<b>UBULUNGU : ICLEI AFRIKA</b>	<b>(12/1/1/63)</b>

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**PURPOSE OF SUBMISSION**

That Council consider to approve that the Cape Winelands District Municipality (CWDM) become a member of ICLEI Africa.

**DOEL VAN VOORLEGGING**

Dat die Raad oorweging daaraan skenk om goedkeuring te verleen dat die Kaapse Wynland Distriksmunisipaliteit (KWDM) 'n lid van ICLEI Afrika word.

## **INJONGO YONGENISO**

Yeyokokuba iBhunga licamngce ngokwamkela okokuba uMasipala wesiThili saseCape Winelands (CWDM) abe lilungu le-ICLEI Afrika.

## **BACKGROUND**

At Item MC.5.1 of 13 June 2017 the Executive Mayor together with the Mayoral Committee resolved that –

- (a) Cognisance be taken of the presentations by Ms. A. Lemmer from Fairtrade Label South Africa (FLSA) and Ms. G. Stead from ICLEI, attached as Annexure “A” to the minutes;
- (b) Membership of ICLEI as a non-paying member, be supported;
- (c) The proposal pertaining to the establishment of the Cape Winelands District Municipality (CWDM) as a Fairtrade region be supported;
- (d) An item pertaining to Fairtrade/ICLEI be submitted to the Mayoral Committee for consideration and recommendation to Council.

\*\*\* Attached as Annexure “A” is a copy of the Fair Trade Project Brief and background information dated 13 February 2017 as received from the representatives of ICLEI Africa and Fairtrade South Africa regarding Cape Winelands District Municipal membership.

\*\*\* Attached as Annexure “B” is a copy of the application for membership received from ICLEI Africa to be completed by the Cape Winelands District Municipality (CWDM).

\*\*\* Attached as Annexure “C” is a copy of the ICLEI membership rates for Africa Region: 2016, figures provided in US dollars.

## **COMMENT**

ICLEI Africa is a membership based organisation. Preference is given to registered members. Non-paying membership, although not formally accepted as a designation, refers to an organisation collaborating with ICLEI in a specific project dependent on the availability of funding and duration of the project. The latter refers specifically to the Fair-Trade Town Model Project. The proposal for the Fair-Trade Town Model Project was submitted to the European Union for funding with ICLEI as lead applicant and the Cape Winelands District Municipality as potential beneficiary. Becoming a registered member by paying the membership fees of 1500 US Dollars per annum for a three-year period will enable the Cape Winelands District Municipality to access a wider range of benefits. Should the

Cape Winelands District Municipality (CWDM) become a registered member of ICLEI Africa then an agreement will be drafted that suites the needs and consider the institutional arrangements of both parties involved.

## **IMPLICATIONS**

### **PERSONNEL**

Should the Department: Community Development and Planning Services not have the internal capacity to attend to administrative responsibilities which may arise from the proposed membership of ICLEI Africa, it should be considered to appoint an Intern to assist with administration, correspondence and coordination.

*Comment prepared by : Ms. K. Smit*

### **FINANCIAL**

Should Council take up membership with ICLEI Africa, the necessary virement be done to accommodate the membership fee. Alternatively, appropriation be made during the 2017/2018 Adjustments Budget.

As per Annexure "C", membership fees are graded according to the size of the Local Government (population) and the GNI per capita (average income of a country's citizens) it is within. In the case of CWDM, the annual fees would be 1 500 USD (approximately R19 900).

In addition, should the Municipality sign up for a 3-year period, a 15% discount applies. The total estimated costs and discount will reflect as follows:

	<b>USD</b>	<b>ZAR</b>
Membership fees for 3-year period	4 500	59 700
Discount (15%)	<u>675</u>	<u>8 955</u>
Membership fees for 3-year after 15% discount	3 825	50 745

*Comment prepared by : Ms. F.A. du Raan-Groenewald*

### **TECHNICAL**

#### Department: Community Development and Planning Services

If the recommendation is approved, the ICLEI Africa programme will be coordinated by the Spatial and Land Use Planning Section in collaboration with the Local Economic Development and Tourism Sections. These Sections will upon the

approval of the recommendation ensure that an agreement is drafted that considers the needs and institutional arrangements of both parties.

*Comment prepared by : Mr. C.V. Schroeder*

## **LEGAL**

If the Cape Winelands District Municipality (CWDM) resolves to become a registered member of ICLEI Africa, an agreement must be drafted that will set out the terms, conditions, rights, duties, roles, responsibilities and obligations of the parties in respect of ICLEI Africa membership.

*Comment prepared by : Ms. W.M. Neethling*

## **RECOMMENDATION BY MUNICIPAL MANAGER:**

That the Executive Mayor together with the Mayoral Committee consider to recommend to Council that the Cape Winelands District Municipality (CWDM) become a member of ICLEI Africa.

## **AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Uitvoerende Burgemeester saam met die Burgemeesterskomitee oorweging daaraan skenk om by die Raad aan te beveel dat die Kaapse Wynland Distriksmunisipaliteit (KWDM) 'n lid van ICLEI Afrika word.

## **INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Yeyokokuba uSodolophu wesiGqeba kunye neKomiti kaSodolophu bacamngce ngokundulula kwiBhunga okokuba uMasipala wesiThili saseCape Winelands (CWDM) abe lilungu le-ICLEI Afrika.

## **MAYORAL COMMITTEE: 18 JULY 2017: ITEM MC.8.3.1**

**RESOLVED:** That –

- (a) It be recommended to Council that the Cape Winelands District Municipality (CWDM) becomes a member of ICLEI Africa by paying membership fees for a three year period which will enable the Cape Winelands District Municipality (CWDM) to access a wider range of benefits;
- (b) A presentation be made at the Council meeting of 27 July 2017 regarding the membership of ICLEI Africa.

**BURGEMEESTERSKOMITEE: 18 JULIE 2017: ITEM BK.8.3.1**

**BESLUIT:** Dat –

- (a) Dit by die Raad aanbeveel word dat die Kaapse Wynland Distriksmunisipaliteit (KWDM) 'n lid van ICLEI Afrika word deur die betaling van die lidmaatskapsgelde vir 'n driejaartydperk wat die Kaapse Wynland Distriksmunisipaliteit (KWDM) in staat sal stel om toegang tot 'n wyer reeks voordele te ontvang;
- (b) 'n Voorlegging rakende die lidmaatskap van ICLEI Afrika tydens die Raadsvergadering van 27 Julie 2017 gemaak word.

**IKOMITI KASODOLOPHU: UMHLA WE-18 KUJULAYI 2017: UMBA MC.8.3.1**

**KUGQITYWE:** Okokuba -

Kundululwe kwiBhunga okokuba uMasipala wesiThili saseCape Winelands (CWDM) abe lilungu le-ICLEI Afrika ngokuthi ahlawule umrhumo wobulungu wesithuba seminyaka emithathu nto leyo eya kunceda uMasipala wesiThili saseCape Winelands (CWDM) okokuba afumane uluhlu lwezibonelelo.

**RECOMMENDATION BY MAYORAL COMMITTEE:**

That Council consider that the Cape Winelands District Municipality (CWDM) become a member of ICLEI Africa by paying the membership fees for a three year period which will enable the Cape Winelands District Municipality (CWDM) to access a wider range of benefits.

**AANBEVELING DEUR BURGEMEESTERSKOMITEE:**

Dit die Raad oorweging daaraan skenk dat die Kaapse Wynland Distriksmunisipaliteit (KWDM) 'n lid van ICLEI Afrika word deur die betaling van die lidmaatskapsgelde vir 'n driejaartydperk wat die Kaapse Wynland Distriksmunisipaliteit (KWDM) in staat sal stel om toegang tot 'n wyer reeks voordele te ontvang.

**INGCEBISO EYENZIWA YIKOMITI KASODOLOPHU:**

Yeyokokuba iBhunga licamngce okokuba uMasipala wesiThili saseCape Winelands (CWDM) abe lilungu le-ICLEI Afrika ngokuthi ahlawule umrhumo wobulungu wesithuba seminyaka emithathu nto leyo eya kunceda uMasipala wesiThili saseCape Winelands (CWDM) okokuba afumane uluhlu lwezibonelelo.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.15.2**

**RESOLVED:** (Unanimously, 34 Councillors)

That the Cape Winelands District Municipality (CWDM) becomes a member of ICLEI Africa by paying the membership fees for a three year period which will enable the Cape Winelands District Municipality (CWDM) to access a wider range of benefits.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.15.2**

**BESLUIT:** (Eenparig, 34 Raadslede)

Dat die Kaapse Wynland Distriksmunisipaliteit (KWDM) 'n lid van ICLEI Afrika word deur die betaling van die lidmaatskapsgelede vir 'n driejaartydperk wat die Kaapse Wynland Distriksmunisipaliteit (KWDM) in staat sal stel om toegang tot 'n wyer reeks voordele te ontvang.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.15.2**

**KUGQITYWE:** (Ngazwinye, ngooCeba abangama-34)

Okokuba uMasipala wesiThili saseCape Winelands (CWDM) abe lilungu le-ICLEI Afrika ngokuthi ahlawule umrhumo wobulungu wesithuba seminyaka emithathu nto leyo eya kunceda uMasipala wesiThili saseCape Winelands (CWDM) okokuba afumane uluhlu lwezibonelelo.



- C.15.3 GRANT CONTRIBUTION TOWARDS CRICKET BOLAND TO SECURE AND MAINTAIN HOST VENUE IN THE T20 GLOBAL LEAGUE TO BOLAND PARK IN PAARL (5/15/1/1 &17/9)
- R.15.3 BYDRAE VAN 'N TOELAAG AAN BOLAND KRIEKET VIR DIE VESTIGING EN INSTANDHOUDING VAN BOLAND PARK IN DIE PAARL AS 'N GASHEER-LOKAAL VIR DIE T20 GLOBALE LIGA (5/15/1/1 &17/9)
- C.15.3 UMNIKELO WENKXASO-MALI OBHEKISELELE KWICRICKET BOLAND UKULUNGISELELA UKUFUMANA INDAWO YOKUSINGATHELA I-T20 GLOBAL LEAGUE EBOLAND PARK EPAARL (5/15/1/1 &17/9)
- 

#### **PURPOSE OF SUBMISSION**

That Council consider to approve a grant contribution of R1.5 million over a period of three years of R500,000.00 per annum for the 2018/2019, 2019/2020 and 2020/2021 financial years towards Cricket Boland to secure and maintain the host venue namely Boland Park in Paarl for the T20 Global League.

#### **DOEL VAN VOORLEGGING**

Dat die Raad oorweging daaraan skenk om 'n toelaag van R1.5 miljoen oor 'n tydperk van drie jaar, dit wil sê R500,000.00 per jaar vir die 2018/2019, 2019/2020 en 2020/2021 finansiële jare by te dra tot Boland Krieket vir die vestiging en instandhouding van Boland Park in die Paarl as 'n gasheer-lokaal vir die T20 Globale Liga.

#### **INJONGO YONGENISO**

Yeyokokuba uSodolophu wesiGqeba kunye neKomiti kaSodolophu bacamngce ngokundulula kwiBhunga okokuba lamkela umnikelo wenkxaso-mali osisigidi se-R1.5 kwisithiba seminyaka emithathu kuhlululwa ama-R500,000.00 ngonyaka kwiminyaka-mali yowama-2018/2019, 2019/2020 kunye nowama-2020/2021 oya kwiCricket Boland ukulungiselela ukufunyanwa nokugcinwa kwendawo yokusingathela i-T20 Global League eyiBoland Park ePaarl.

#### **BACKGROUND**

\*\*\*

Attached as Annexure "A" is a copy of a proposal for grant contribution of R1.5 million over a period of three years of R500,000.00 per annum for the 2018/2019, 2019/2020 and 2020/2021 financial years towards Cricket Boland to secure and maintain the host venue namely Boland Park in Paarl for the T20 Global League.

\*\*\* Attached as Annexure "B" is a copy of the attendance register of a meeting held on Wednesday, 12 July 2017 in Paarl.

Cricket South Africa announced Boland Park as a host in its T20 Global League. To take advantage of this opportunity Boland Park needs critical infrastructure upgrades. The cost of these upgrades is estimated at R41 million of which 65% will be funded by Cricket Boland and its partners.

Boland Park in Paarl will host 7 matches per annum in the new league with Stellenbosch being nominated as the host city and Paarl as the host venue. The league will run over a period of ten years and is expected to be one of the top leagues after the Indian Premier League.

### **COMMENT**

#### Department: Community Development and Planning Services

The T20 Global League creates an opportunity to contribute towards local economic development in the Cape Winelands. Return on investment towards the T20 Global League will ensure growth and enhance international events to the Cape Winelands District. Sport and development initiatives can make a huge impact on youth development and serve as a vehicle for improved social and economic well-being.

*Comment prepared by: Mr. C.V. Schroeder*

### **IMPLICATIONS**

### **PERSONNEL**

None.

*Comment prepared by: Ms. K. Smit*

### **LEGAL**

Section 67(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) stipulates that before transferring funds of the municipality to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, the accounting officer must be satisfied that the organisation or body-

- (a) has the capacity and has agreed —
  - (i) to comply with any agreement with the municipality;

64  
Council Meeting  
27 July 2017

- (ii) for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement;
  - (iii) to report at least monthly to the accounting officer on actual expenditure against such transfer; and
  - (iv) to submit its audited financial statements for its financial year to the accounting officer promptly;
- (b) implements effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and
- (c) has in respect of previous similar transfers complied with all the requirements of this section.

Subsection 67(2) furthermore stipulates that if there has been a failure by an organisation or body to comply with the requirements of subsection (1) in respect of a previous transfer, the municipality may despite subsection (1) (c) make a further transfer to that organisation or body provided that—

- (a) subsection (1) (a) and (b) is complied with; and
- (b) the relevant provincial treasury has approved the transfer.

Subsection 3 stipulates that the accounting officer must through contractual and other appropriate mechanisms enforce compliance with subsection (1).

Subsection 4 stipulates that subsection 1(a) does not apply to an organisation or body serving the poor or used by government as an agency to serve the poor, provided-

- (a) that the transfer does not exceed a prescribed limit; and
- (b) that the accounting officer-
  - (i) takes all reasonable steps to ensure that the targeted beneficiaries receive the benefit of the transferred funds; and
  - (ii) certifies to the Auditor-General that compliance by that organisation or body with subsection (1)(a) is uneconomical or unreasonable.

Cognisance should also be taken of section 17(3)(j) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) which stipulates that when an annual budget is tabled in terms of section 16(2), it must be

accompanied by particulars of any proposed allocations or grants by the municipality to other municipalities, any municipal entities and other external mechanism assisting the municipality in the exercise of its functions or powers, any other organs of state and any organisations or bodies referred to in section 67(1).

*Comment prepared by: Ms. W.M. Neethling*

## **FINANCIAL**

Should the recommendation by the Municipal Manager be supported by the Executive Mayor together with the Mayoral Committee, the applicable Department must accommodate the matter during the IDP / Budget Process. The said Department should ensure a transparent process followed to identify beneficiaries. In addition, the Department must ensure implementation in compliance with the determinations of Section 67 and Section 17(3)(j) of the MFMA.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

## **RECOMMENDATION BY MUNICIPAL MANAGER:**

That the Executive Mayor together with the Mayoral Committee consider to recommend to Council to approve a grant contribution of R1.5 million over a period of three years of R500,000.00 per annum for the 2018/2019, 2019/2020 and 2020/2021 financial years towards Cricket Boland to secure and maintain the host venue namely Boland Park in Paarl for the T20 Global League.

## **AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Uitvoerende Burgemeester saam met die Burgemeesterskomitee oorweging daaraan skenk om 'n toelaag van R1.5 miljoen oor 'n tydperk van drie jaar, dit wil sê R500,000.00 per jaar vir die 2018/2019, 2019/2020 en 2020/2021 finansiële jare by te dra tot Boland Krieket vir die vestiging en instandhouding van Boland Park in die Paarl as 'n gasheer-lokaal vir die T20 Globale Liga.

## **INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Yeyokokuba uSodolophu wesiGqeba kunye neKomiti kaSodolophu bacamngce ngokundulula kwiBhunga okokuba lamkela umnikelo wenkxaso-mali osisigidi se-R1.5 kwisithiba seminyaka emithathu kuhlawulwa ama-R500,000.00 ngonyaka kwiminyaka-mali yowama-2018/2019, 2019/2020 kunye nowama-2020/2021 oya kwiCricket Boland ukulungiselela ukufunyanwa nokugcinwa kwendawo yokusingathela i-T20 Global League eyiBoland Park ePaarl.

**MAYORAL COMMITTEE: 18 JULY 2017: ITEM MC.8.3.2**

**RESOLVED:**

That it be recommended to Council to approve in principle, a contribution of R1.5 million over a period of three years of R500,000.00 per annum in the draft 2018/2019, 2019/2020 and 2020/2021 budgets towards Cricket Boland to secure and maintain the host venue, namely, Boland Park in Paarl for the T20 Global League, depending on affordability and after the budgetary public participation process was followed.

**BURGEMEESTERSKOMITEE: 18 JULIE 2017: ITEM BK.8.3.2**

**BESLUIT:**

Dat dit by die Raad aanbeveel word om in beginsel, goedkeuring te verleen vir 'n bydrae van R1.5 miljoen aan Krieket Boland oor 'n tydperk van drie jaar, dit wil sê R500,000.00 per jaar in die konsep 2018/2019-, 2019/2020- en 2020/2021-begrotings vir die vestiging en instandhouding van die gasheerlokaal, naamlik, Boland Park in die Paarl, vir die T20 Globale Liga, afhange van bekostigbaarheid en nadat die openbare deelnameproses ten opsigte van die begroting gevolg is.

**IKOMITI KASODOLPHU: UMHLA WE-18 KUJULAYI 2017: UMBA MC.8.3.2**

**KUGQITYWE:**

Okokuba kundululwe kwiBhunga okokuba livume ngokubanzi, umnikelo wenkxaso-mali osisigidi se-R1.5 kwisithiba seminyaka emithathu uhlawulwe ngama-R500,000.00 ngonyaka kuyilo lweminyaka-mali yowama-2018/2019, 2019/2020 kunye nowama-2020/2021 oya kwiCricket Boland ukulungiselela ukufunyanwa nokugcinwa kwendawo yokusingathela i-T20 Global League eyiBoland Park ePaarl kuxhonyekekwe kufikeleleko nasemva kokuba kulandelwe inkqubo yokuthatyathwa kwenxaxheba luluntu kuhlahlo lwabiwo-mali.

**RECOMMENDATION BY MAYORAL COMMITTEE:**

That Council consider to approve in principle, a contribution of R1.5 million over a period of three years of R500,000.00 per annum in the draft 2018/2019, 2019/2020 and 2020/2021 budgets towards Cricket Boland to secure and maintain the host venue, namely, Boland Park in Paarl for the T20 Global League, depending on affordability and after the budgetary public participation process was followed.

### **AANBEVELING DEUR DIE BURGEMEESTERSKOMITEE**

Dat die Raad oorweging daaraan skenk om in beginsel, goedkeuring te verleen vir 'n bydrae van R1.5 miljoen aan Krieket Boland oor 'n tydperk van drie jaar, dit wil sê R500,000.00 per jaar in die konsep 2018/2019-, 2019/2020- en 2020/2021-begrotings vir die vestiging en instandhouding van die gasheer-lokaal, naamlik, Boland Park in die Paarl, vir die T20 Globale Liga, afhangende van bekostigbaarheid en nadat die openbare deelnameproses ten opsigte van die begroting gevolg is.

### **INGCEBISO EYENZIWA YIKOMITI KASODOLOPHU:**

Yeyokokuba iBhunga licamngce ngokubanzi, umnikelo wenkxaso-mali osisigidi se-R1.5 kwisithiba seminyaka emithathu uhlawulwe ngama-R500,000.00 ngonyaka kuyilo lweminyaka-mali yowama-2018/2019, 2019/2020 kunye nowama-2020/2021 oya kwiCricket Boland ukulungiselela ukufunyanwa nokugcinwa kwendawo yokusingathela i-T20 Global League eyiBoland Park ePaarl kuxhonyekekwe kufikeleleko nasemva kokuba kulandelwe inkqubo yokuthatyathwa kwenxaxheba luluntu kuhlahlo lwabiwo-mali.

### **COUNCIL MEETING: 27 JULY 2017: ITEM C.15.3**

**RESOLVED:** (Unanimously, 34 Councillors) That -

- (a) In principle, a contribution of R1.5 million over a period of three years of R500,000.00 per annum be approved in the draft 2018/2019, 2019/2020 and 2020/2021 budgets towards Cricket Boland, in order to secure and maintain the host venue, namely, Boland Park, Paarl, for the T20 Global League, depending on affordability and after the budgetary public participation process was followed;
- (b) The Cape Winelands District Municipality (CWDM) to form part of the Steering Committee to be established, in order to maximize opportunities for the District.

### **RAADSVERGADERING: 27 JULIE 2017: ITEM R.15.3**

**BESLUIT:** (Eenparig, 34 Raadslede) Dat –

- (a) Goedkeuring in beginsel verleen word vir 'n bydrae van R1.5 miljoen aan Krieket Boland oor 'n tydperk van drie jaar, dit wil sê R500,000.00 per jaar in die konsep 2018/2019-, 2019/2020- en 2020/2021-begrotings vir die vestiging en instandhouding van die gasheerlokaal, naamlik, Boland Park, Paarl vir die T20 Globale Liga, afhangende van bekostigbaarheid en nadat die openbare deelnameproses ten opsigte van die begroting gevolg is;

- (b) Die Kaapse Wynland Distriksmunisipaliteit (KWDM) deel uitmaak van die Bestuurskomitee wat ingestel word ten einde geleenthede vir die Distrik te maksimeer.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA  
C.15.3**

**KUGQITYWE:** (Ngazwinye, ooCeba abangama-34) Okokuba -

- (a) Ngokubanzi, umnikelo wenkxaso-mali osisigidi se-R1.5 kwisithuba seminyaka emithathu uhlawulwe ngama-R500,000.00 ngonyaka kuyilo lweminyaka-mali yowama-2018/2019, 2019/2020 kunye nowama-2020/2021 oya kwiCricket Boland ukulungiselela ukufunyanwa nokugcinwa kwendawo yokusingathela i-T20 Global League eyiBoland Park ePaarl kuxhonyekekwe kufikeleleko nasemva kokuba kulandelwe inkqubo yokuthatyathwa kwenxaxheba luluntu kuhlahlo lwabiwo-mali;
- (b) UMasipala wesiThili saseCape Winelands (CWDM) abe yinxalenye yeKomiti eQuquzelelayo ekufuneka isekwe, ukulungiselela ukwandiswa kwamathuba kwisiThili.

- C.15.4 REPLACEMENT FOR COUNCILLOR E.S.C MATJAN AS MEMBER OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OF THE CAPE WINELANDS DISTRICT MUNICIPALITY (CWDM) (3/2/5/17)**
- R.15.4 VERVANGING VAN RAADSLID E.S.C. MATJAN AS 'N LID VAN DIE MUNISIPALE KOMITEE OOR OPENBARE REKENINGE (MKOOR) VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (3/2/5/17)**
- C.15.4 UKUTYUNJWA KOOCÉBA NJENGAMALUNGU EKOMITI KAMASIPALA YEE-AKHAWUNTI ZIKARHULUMENTE (MPAC) YOMASIPALA WESITHILI SASECAPE WINELANDS (CWDM) (3/2/5/17)**

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**PURPOSE OF SUBMISSION**

That Council considers to replace Councillor E.S.C. Matjan as a member of the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality (CWDM).

**DOEL VAN VOORLEGGING**

Dat die Raad oorweging daaraan skenk om Raadslid E.S.C. Matjan as 'n lid van die Munisipale Komitee oor Openbare Rekeninge (MKOOR) van die Kaapse Wynland Distriksmunisipaliteit (KWDM) te vervang.

## INJONGO YONGENISO

Yeyokokuba iBhunga licamngce ngokufaka omnye umntu endaweni kaCeba E.S.C. Matjan njengelungu leKomiti kaMasipala yee-Akhawunti zikaRhulumente (MPAC) yoMasipala wesiThili saseCape Winelands (CWDM).

## BACKGROUND

At Item C.14.3.3(a) of 27 October 2016 Council resolved, inter alia, that Councillor E.S.C. Matjan be appointed as a member of the Municipal Public Accounts Committee (MPAC) in terms of and in accordance with section 79 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) based on the principles as outlined in the Guideline for Establishment of Municipal Public Accounts Committees (MPAC's).

## COMMENT

\*\*\*

Attached as Annexure "A" is a copy of a letter dated 21 June 2017 received from Councillor E.S.C. Matjan indicating the reasons for her resignation as a member of the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality (CWDM).

## IMPLICATIONS

## PERSONNEL

None.

*Comment prepared by: Ms. K. Smit*

## FINANCIAL

Item 6(1) of Government Notice No. 313 on the Determination of Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils, published in Government Gazette No. 40763 of 3 April 2017, determines that –

- (1) The upper limit of the allowance of a councillor who has been appointed to a district council in terms of section 23(1)(b) of the structures Act, is as follows:
  - (a) *If such councillor is elected or appointed as speaker, mayor, executive mayor, member of a mayoral committee, member of an executive committee, chairperson of a section 79 committee or part-time member of a district council, the upper limit of the remuneration to which such councillor is entitled to, is an amount equal to the difference between the total remuneration package that a councillor receives as a member of the local council and the total remuneration package allocated to that office in*



*the district council in terms of items 5,6,7,8,9,10,11 and 12, as the case may be.*

*(b) If the upper limit of the total remuneration package which a councillor receives is equal to or higher than the upper limit of the total remuneration package to which the councillor is entitled to as an appointed councillor to the district council, such councillor is entitled to receive in addition to the total remuneration package, an allowance of not more than R962 per sitting of the district council or any committee of that council: Provided that this allowance is limited to R962 per day, regardless of the number of meetings of the district council or committees of that council that are attended by such councillor on a specific day.*

- (2) A district council is responsible for –
- (a) The payment of the remuneration or the allowance referred to in paragraphs (a) and (b) above respectively;*
  - (b) The reimbursement of travel expenses incurred by a councillor during the performance of official duties on behalf of that district municipality, in terms of that district council's policy, and not exceeding the applicable tariffs prescribed by the national department responsible for transport for the use of privately-owned vehicles; and*
  - (c) The reimbursement of cell phone expenses incurred by a part-time appointed councillor during the performance of official functions on behalf of that district municipality, in terms of that district council's policy, and not exceeding 50% of the applicable allowances as prescribed under item 10.*

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

## **LEGAL**

The Municipal Public Accounts Committee (MPAC) is a committee of Council established in terms of section 79 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998).

### Membership

Membership should consist of up to 11 Councillors, excluding the Executive Mayor, Deputy Executive Mayor, Speaker, Whip or a member of the Mayoral Committee and preferably not members serving on other Committees of Council, and taking into account that the membership should represent a wide range of experience and expertise available in Council and should furthermore reflect the Political Parties

represented in Council. Alternates for the members of MPAC should also be designated by Council.

*Comment prepared by: Ms. W.M. Neethling*

**RECOMMENDATION BY EXECUTIVE MAYOR:**

That Council considers to replace Councillor E.S.C. Matjan as a member of the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality (CWDM) with Councillor A. Crombie.

**AANBEVELING DEUR UITVOERENDE BURGEMEESTER:**

Dat die Raad oorweging daaraan skenk om Raadslid E.S.C. Matjan as 'n lid van die Munisipale Komitee oor Openbare Rekeninge (MKOOR) van die Kaapse Wynland Distriksmunisipaliteit (KWDM) te vervang met Raadslid A. Crombie.

**INGCEBISO EYENZIWA NGUSODOLOPHU WESIGQEBA:**

Yeyokokuba iBhunga licamngce ngokufaka uCeba A. Crombie endaweni kaCeba E.S.C. Matjan njengelungu leKomiti kaMasipala yee-Akhawunti zikaRhulumente (MPAC) yoMasipala wesiThili saseCape Winelands (CWDM).

**COUNCIL MEETING: 27 JULY 2017: ITEM C.15.4**

**RESOLVED:** (Unanimously, 34 Councillors)

That Councillor E.S.C. Matjan be replaced with Councillor A. Crombie as member of the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality (CWDM).

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.15.4**

**BESLUIT:** (Eenparig, 34 Raadslede)

Dat Raadslid E.S.C. Matjan met Raadslid A. Crombie vervang word as 'n lid van die Munisipale Komitee oor Openbare Rekeninge (MKOOR) van die Kaapse Wynland Distriksmunisipaliteit (KWDM).

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA  
C.15.4**

**KUGQITYWE:** (Ngazwinye, ngooCeba abangama-34)

Okokuba uCeba A. Crombie afakwe endaweni kaCeba E.S.C. Matjan njengelungu leKomiti kaMasipala yee-Akhawunti zikaRhulumente (MPAC) yoMasipala wesiThili saseCape Winelands (CWDM).

- C.15.5 REMUNERATION OF THE CAPE WINELANDS DISTRICT MUNICIPALITY  
AUDIT COMMITTEE MEMBERS (3/2/5/3)**
- R.15.5 VERGOEDING VAN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT  
OUDITKOMITEELEDE (3/2/5/3)**
- C.15.5 UKUHLAWULWA KWAMALUNGU EKOMITI YOPHICOTHO-ZINCWADI  
OMASIPALA WESITHILI SASECAPE WINELANDS (3/2/5/3)**
- 

**PURPOSE OF SUBMISSION**

That Council consider to amend the remuneration of the members of the Audit Committee.

**DOEL VAN VOORLEGGING**

Dat die Raad oorweging daaraan skenk om die vergoeding van die lede van die Ouditkomitee te wysig.

**INJPNGP YONGENISO**

Okokuba iBhunga licamngce ngokulungisa intlawulo yamalungu eKomiti yoPhicotho-zincwadi.

**BACKGROUND**

At Item C.14.5 of 3 December 2015 Council resolved that -

- (a) The remuneration for the attendance of official Audit Committee meetings will be as follows:

Chairperson	R3 784 per day
Member	R2 621 per day

73  
Council Meeting  
27 July 2017

- (b) The remuneration for the attendance of ad-hoc meetings by the Audit Committee chairperson or members will be as follows:

Chairperson	R500 per hour
Member	R450 per hour

- (c) The remuneration for the attendance of the Western Cape Audit Committee Forum meetings will be as follows:

Chairperson as the principal forum member	R3 784 per meeting
Member as the representative for chairperson	R2 621 per meeting

- (d) That the accommodation for attending the Audit Committee Forum meetings be paid, if applicable;
- (e) The members are compensated for travelling claims in terms of the prescribed tariffs of the Department of Transport;

That the new remuneration of the Audit Committee be implemented as from 1 November 2015.

**COMMENT**

The current remuneration of the Audit Committee members are as follows:

Chairperson:	R3 784.00 per day
Members:	R2 621.00 per day

The amended remuneration of the Audit Committee members as per Treasury Regulation 20.2.2 is as follows:

Chairperson	R3 879 per day
Member	R2 687 per day (R2 353 by NT)

With the new remuneration the expenditure needed for the rest of the financial year will be:

R120 400 travelling costs included

Preparation time for meetings will not be remunerated for it is included in the daily rate.

The members are entitled to submit travelling claims and will be compensated in terms of the prescribed tariffs of the Department of Transport.

The Minister of Finance, in terms of Treasury Regulation 20.2.2, granted approval to amend the maximum remuneration payable to non-official members of Commissions and Committees of Inquiry as follows:

	COMMISSION	COMMITTEE
Chairperson	R4 548 per day	R3 879 per day
Member	R3 408 per day	R2 353 per day
Chairperson	R573 per hour	R485 per hour
Member	R426 per hour	R294 per hour

With reference to Treasury Regulation 3.1.6, the remuneration applicable to Committees of Inquiry is applicable to members of Audit Committees appointed from outside the public service.

The current members of the Audit Committee are remunerated at a higher tariff than prescribed by National Treasury and therefore their tariff should increase with 2.5%, as approved by the Minister of Finance.

\*\*\*

Attached as Annexure "A" is a letter dated 30 October 2016 received from the Chief Director: Public Entities Governance Unit, National Treasury (NT), regarding the remuneration of non-official members of Commissions and Committees of Inquiry and Audit Committees.

## **IMPLICATIONS**

## **PERSONNEL**

None.

*Comment prepared by: Ms. K. Smit*

## **LEGAL**

At Item MC.8.2(d) of 10 October 2006 the Mayoral Committee resolved that authorization be granted to the Executive Mayor and Municipal Manager to determine and finalize the remuneration of the Audit Committee members.

*Comment prepared by: Ms. W.M. Neethling*

## FINANCIAL

An amount of R134 000 has been appropriated on the 2017/2018 Annual Budget, Vote number 1 1020 200 700 000

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

## RECOMMENDATION BY MUNICIPAL MANAGER:

That Council consider to amend the remuneration of the members of the Audit Committee as follows:

- (a) The remuneration for the attendance of official Audit Committee meetings will be as follows:

Chairperson	R3 879 per day
Member	R2 687 per day

- (b) The remuneration for the attendance of ad-hoc meetings by the Audit Committee chairperson or members will be as follows:

Chairperson	R500 per hour
Member	R450 per hour

- (c) The remuneration for the attendance of the Western Cape Audit Committee Forum meetings will be as follows:

Chairperson as the principal forum member	R3 879 per meeting
Member as the representative for Chairperson	R2 687 per meeting

That the accommodation for attending the Audit Committee Forum meetings be paid, if applicable.

- (d) The members are compensated for travelling claims in terms of the prescribed tariffs of the Department of Transport;
- (e) That the new remuneration of the Audit Committee be implemented as from 1 August 2017.

**AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Raad oorweging daaraan skenk om die vergoeding van die lede van die Ouditkomitee soos volg te wysig:

- (a) Die vergoeding vir die bywoning van amptelike vergaderings van die Ouditkomitee sal soos volg wees:

Voorsitter R3 879 per dag

Lid R2 687 per dag

- (b) Die vergoeding vir die bywoning van ad-hoc vergaderings deur die voorsitter of lede van die Ouditkomitee sal soos volg wees:

Voorsitter R500 per uur

Lid R450 per uur

- (c) Die vergoeding vir die bywoning van vergaderings van die Wes-Kaapse Ouditkomiteeforum sal soos volg wees:

Voorsitter as die hoofforumlid R3 879 per vergadering

Lid as die verteenwoordiger vir Voorsitter R2 687 per vergadering

Dat die verblyf vir bywoning van die Ouditkomiteeforumvergadering betaal word, indien toepaslik.

- (d) Die lede word vergoed vir eise vir reiskoste ingevolge voorgeskrewe tariewe van die Departement van Vervoer;
- (e) Dat die nuwe tariewe vir die vergoeding van lede van die Ouditkomitee met ingang van 1 August 2017 in werking tree.

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Okokuba iBhunga licamnge nokulungisa intlawulo yamalungu eKomiti yoPhicotho-zincwadi:

- (a) Intlawulo yokuzinyaswa kweentlanganiso ezisesikweni zeKomiti yoPhicotho-zincwadi iya kuba ngale ndlela ilandelayo:

USihlalo R3 879 ngosuku

ILungu R2 687 ngosuku

77  
Council Meeting  
27 July 2017

- (b) Intlawulo yokuzinyaswa kweentlanganiso ebezingamiselwanga ngaphambili ngusihlalo okanye amalungu eKomiti yoPhicotho-zincwadi iya kuba njengale ndlela ilandelayo

USihlalo	R500 ngeyure
ILungu	R450 ngeyure

- (c) Intlawulo elungiselelwe ukuzinyaswa kweentlanganiso zeForam yeKomiti yoPhicotho-zincwadi iya kuba ngolu hlobo lulandelayo:

USihlalo njengelungu eliphezulu le foram	R3879 ngentlanganiso
Ilungu njengommeli kasihlalo	R2687 ngentlanganiso

Okokuba indawo yokulala elungiselelwe ukuzinyaswa kweforam yeKomiti yoPhicotho-zincwadi kufuneka ihlawulwe apho kuyimfuneko;

- (d) Amalungu ayabuyekezwa ngamabango eendleko zokuhamba ngokuhambelana nemirhumo echaziweyo yeSebe lezoThutho;

- (e) Okokuba intlawulo entsha yeKomiti yoPhicotho-zincwadi imiliselwe ukususela ngomhla woku-1 ku August 2017.

**COUNCIL MEETING: 27 JULY 2017: ITEM C.15.5**

**RESOLVED:** (Unanimously, 34 Councillors)

That the remuneration of the members of the Audit Committee be amended as follows:

- (a) The remuneration for the attendance of official Audit Committee meetings will be as follows:

Chairperson	R3 879 per day
Member	R2 687 per day

- (b) The remuneration for the attendance of ad-hoc meetings by the Audit Committee chairperson or members will be as follows:

Chairperson	R500 per hour
Member	R450 per hour



78  
Council Meeting  
27 July 2017

- (c) The remuneration for the attendance of the Western Cape Audit Committee Forum meetings will be as follows:

Chairperson as the principal forum member	R3 879 per meeting
Member as the representative for Chairperson	R2 687 per meeting

That the accommodation for attending the Audit Committee Forum meetings be paid, if applicable.

- (d) The members are compensated for travelling claims in terms of the prescribed tariffs of the Department of Transport;
- (e) That the new remuneration of the Audit Committee be implemented as from 1 August 2017.

**RAADSVERGADERING: 27 JULIE 2017: ITEM R.15.5**

**BESLUIT:** (Eenparig, 34 Raadslede)

Dat die vergoeding van die lede van die Ouditkomitee soos volg gewysig word:

- (a) Die vergoeding vir die bywoning van amptelike vergaderings van die Ouditkomitee sal soos volg wees:

Voorsitter	R3 879 per dag
Lid	R2 687 per dag

- (b) Die vergoeding vir die bywoning van ad-hoc vergaderings deur die voorsitter of lede van die Ouditkomitee sal soos volg wees:

Voorsitter	R500 per uur
Lid	R450 per uur

- (c) Die vergoeding vir die bywoning van vergaderings van die Wes-Kaapse Ouditkomiteeforum sal soos volg wees:

Voorsitter as die hoofforumlid	R3 879 per vergadering
Lid as die verteenwoordiger vir Voorsitter	R2 687 per vergadering

Dat die verblyf vir bywoning van die Ouditkomiteeforumvergadering betaal word, indien toepaslik.

- (d) Die lede vergoed word vir eise vir reiskoste ingevolge voorgeskrewe tariewe van die Departement van Vervoer;

- (e) Dat die nuwe tariewe vir die vergoeding van lede van die Ouditkomitee met ingang van 1 Augustus 2017 in werking tree.

**INTLANGANISO YEBHUNGA: UMHLA WAMA-27 KUJULAYI 2017: UMBA C.15.5**

**KUGQITYWE: (Ngazwinye, ngooCeba abangama-34)**

Okokuba umvuzo wamalungu eKomiti yoPhicotho-zincwadi ilungiswe njengolu hlobo lulandelayo:

- (a) Intlawulo yokuzinyaswa kweentlanganiso ezisesikweni zeKomiti yoPhicotho-zincwadi iya kuba ngale ndlela ilandelayo:

USihlalo R3 879 ngosuku  
ILungu R2 687 ngosuku

- (b) Intlawulo yokuzinyaswa kweentlanganiso ezilungelelanisiweyoanguSihlalo weKomiti yoPhicotho-zincwadi okanye amalungu iya kube bjebgoku kulandelayo:

USihlalo R500 ngeyure  
ILungu R450 ngeyure

- (c) Intlawulo yokuzinyaswa kweentlanganiso zeForam yeKomiti yoPhicotho-zincwadi yeNtshona Koloni iya kuba ngolu hlobo lulandelayo:

USihlalo njengelungu eliyintloko le forum R3 879 ngentlanganiso nganye  
ILungu njengommeli kaSihlalo R2 687 ngentlanganiso nganye

Okokuba indawo yokulala elungiselelwe ukuzinyaswa kweForam yeKomiti yoPhicotho-zincwadi kuya kufuneka ihlawulwe apho kuyimfuneko.

- (d) Amalungu ayabuyezekwa ngamabango eendleko zokuhamba ngokuhambelana nemirhumo echaziweyo yeSebe lezoThutho;
- (e) Okokuba intlawulo entsha yeKomiti yoPhicotho-zincwadi imiliselwe ukususela ngomhla woku-1 ku August 2017.

**C.16 CONCLUSION**

---

The agenda was concluded at 16:26.

CONFIRMED ON THIS DAY OF 2017.

SPEAKER

DAH/iw




# CAPE WINELANDS DISTRICT MUNICIPALITY: INTERACTIVE THEATRE PROGRAMME

## AN OVERVIEW



CAPE WINELANDS DISTRICT  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

## OBJECTIVE



- To create awareness about the importance of Health Education as part of our MHS function
- To change attitudes positively towards Health Education

**LEGAL FRAME WORK:**


**Stipulated in the  
National Policy on  
Environmental Health**

**Legal Mandate  
Legal Obligation**



CAPE WINELANDS DISTRICT  
MUNICIPALITY • MUNISIPALITEIT • GEMEINSCHAFT

**LEGISLATIVE FRAME WORK**



CAPE WINELANDS DISTRICT  
MUNICIPALITY • MUNISIPALITEIT • GEMEINSCHAFT

- The National Policy on Environmental Health reflects the Government's objective as far as rendering Environmental Health Services is concerned. It is subject to the broader National Health Policy, as set out in the White Paper on the Transformation of Health Services in South Africa, the National Health Act, 2003 (Act No 61 of 2003) and the Regulation defining the Scope of the Profession of Environmental Health, R888 of 21 April 1991, as amended.

## LEGISLATIVE FRAME WORK



### Extracts from the National Policy on Environmental Health (NPEH):

- **Government recognises** the importance of prevention across all levels of health care
- **Prevention strategies** often need to address adverse environmental factors, as well as individual behaviour and lifestyle

## LEGISLATIVE FRAME WORK



### Extracts from the NPEH:

- **Prevention should be at the centre of environmental health.** Prevention may need to address both adverse environmental behaviour/practices and adverse health behaviour for improved environments and healthier lifestyles
- **Prevention** should always be viewed as the other side of the same coin with **promotion of health**

## LEGISLATIVE FRAME WORK



### Extracts from the NPEH:

- Environmental health education remains the most effective means to improve hygiene practices amongst individuals and communities

## LEGISLATIVE FRAME WORK



### Extracts from the NPEH:

- Community empowerment, awareness and improved health seeking behaviour should be the crucial goal of health education



## LEGISLATIVE FRAME WORK

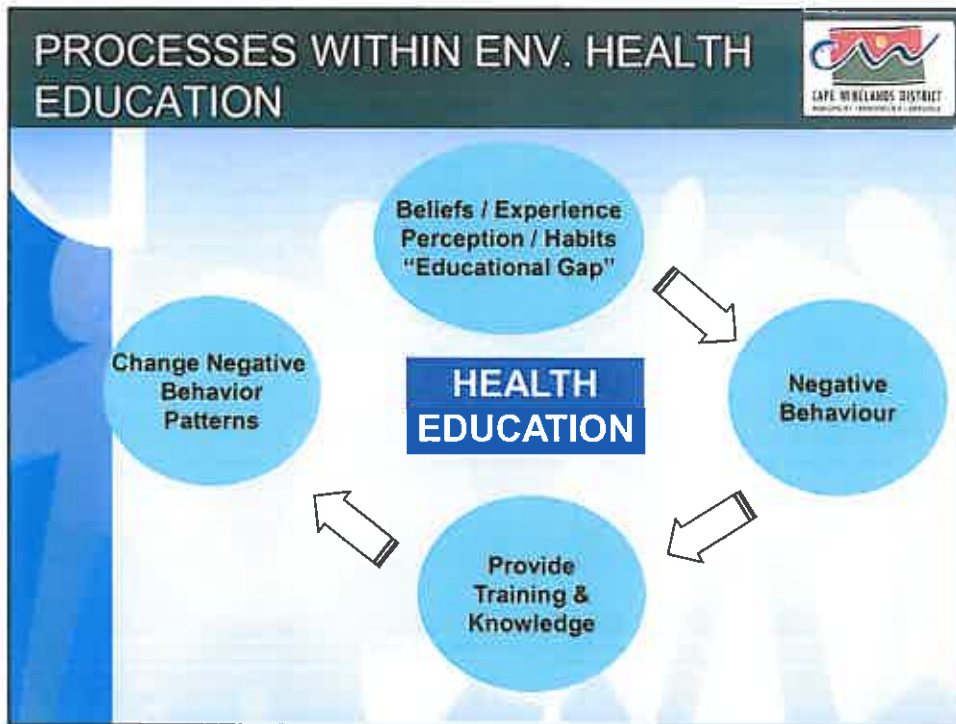
Extracts from the NPEH:

- Environmental health education, in the long run lead to improved health outcomes

## WHAT IS MEANT BY HEALTH EDUCATION?

THE WHO DEFINES EH EDUCATION  
as a combination of learning experiences designed to help individuals and communities improve their health, by

- increasing knowledge or
- influencing attitudes and to
- change negative behaviour patterns




**What is the real state of affairs in the community; and the environment they function in?**

**SITUATIONAL ANALYSIS**

CAPE WINELANDS DISTRICT  
WATER • HEALTH • ENVIRONMENT • ECONOMIC DEVELOPMENT


# IDENTIFY SPECIFIC EDUCATION METHOD / MEDIUM

**Chinese proverb:**  
“Tell me, and I forget...  
Show me and I remember...  
Involve me, and I believe.”




CAPE WINELANDS DISTRICT  
WURUPELTI • WURUPELTI • WURUPELTI

## EDUCATION METHOD



CAPE WINELANDS DISTRICT  
WURUPELTI • WURUPELTI • WURUPELTI


- Identify negative behavior/habits during a routine inspection and addressing it by means of on the spot education –  
“TELL ME AND I FORGET”
- PPP, posters, pamphlets with pictures of the wrong doing / pictures of bacteria / pictures explaining how and when to wash hands, etc. –  
“SHOW ME AND I REMEMBER”
- Interactive theater were children participate in the action –  
“INVOLVE ME AND I BELIEVE”



# LIVE THEATRE PERFORMANCES AT SCHOOLS

**Comedy based Educational Theatre performances using Live Interactive Theatre Techniques to portray the message and educate learners during the course of the play**

## LIVE INTERACTIVE THEATRE PERFORMANCES



- **Target Group:**
  - Grade R to 7 primary school pupils
- **Objective:**
  - To create environmental awareness amongst learners
  - Educate learners on different subjects
  - To change negative behavioral patterns
  - Cultural development of learners
- **Contents:**
  - Food Safety
  - Water and Sanitation
  - Environmental Pollution
  - Greening
  - Air pollution
  - Recycling
  - Personal Hygiene

## LIVE INTERACTIVE THEATRE PERFORMANCES



- **Implementation:**

- Tenders from qualified service providers, mainly theatre groups
- Tender for: Script Writing,  
Décor,  
Amount per performance  
Manufacturing of a DVD of the play
- Perform at least 2 shows per day
- Roll out starts February each year



Year	Theme	Production	Schools	Learners	Cost (R)
2007	Mamma Dell's Secret	80	80	18 591	120 000
2008	Mamma Dell's Secret	80	90	13 598	125 000
2009	The Evil Tricks of Vuilull van Vuuren	80	87	22 800	160 000
2010	Bye-Bye Sweety Pie	119	119	40 223	303 000
2011	Messy Marvin	234	76	33 263	365 000
2012	Messy Marvin	84	26	15 973	210 000
2013	Kwaai Lappies	100	100	37 361	319 000
2014	Kwaai Lappies	50	50	10137	201000
2015	Zero to Hero	64	64	31015	304130
2016	Druppie die Waterdruppel	60	60	26237	309400
2017	Vuil Fanie	60	60	22845	325250
<b>TOTAL</b>		<b>1011</b>	<b>812</b>	<b>272043</b>	<b>R2 761 780</b>
<u>Educational cost per learner:</u>		R10.15			

## Poster Competitions

- Winners received stationery as prizes:

1<sup>st</sup> – R500  
2<sup>nd</sup> – R300  
3<sup>rd</sup> – R200




## CALENDAR PROJECT

- Designed and produced desk calendars 2010 and 2013 from the winning posters of the Poster Competition
- Handed out to participating learners, teachers and business premises




## RECYCLING AWARENESS PROJECT

### Can Crusher:

- To encourage people to recycle cans
- Placed at sport events





## EDUCATIONAL MATERIAL TO EDUCATE THE YOUTH



CAPE WINELANDS DISTRICT  
MUNICIPALITY - WINDHOLDBERG - MALLENBURG

**Handout Material:**

- Fridge magnets
- Licence stickers
- Silicone wrist bands
- All with health messages







## EDUCATIONAL MATERIAL TO EDUCATE THE YOUTH



CAPE WINELANDS DISTRICT  
MUNICIPALITY - WINDHOLDBERG - MALLENBURG

**Handout Material:**

- Draw string bags
- Message pens
- Flexi rulers
- Plastic tumblers
- Pencils & pencil cases
- All with health messages





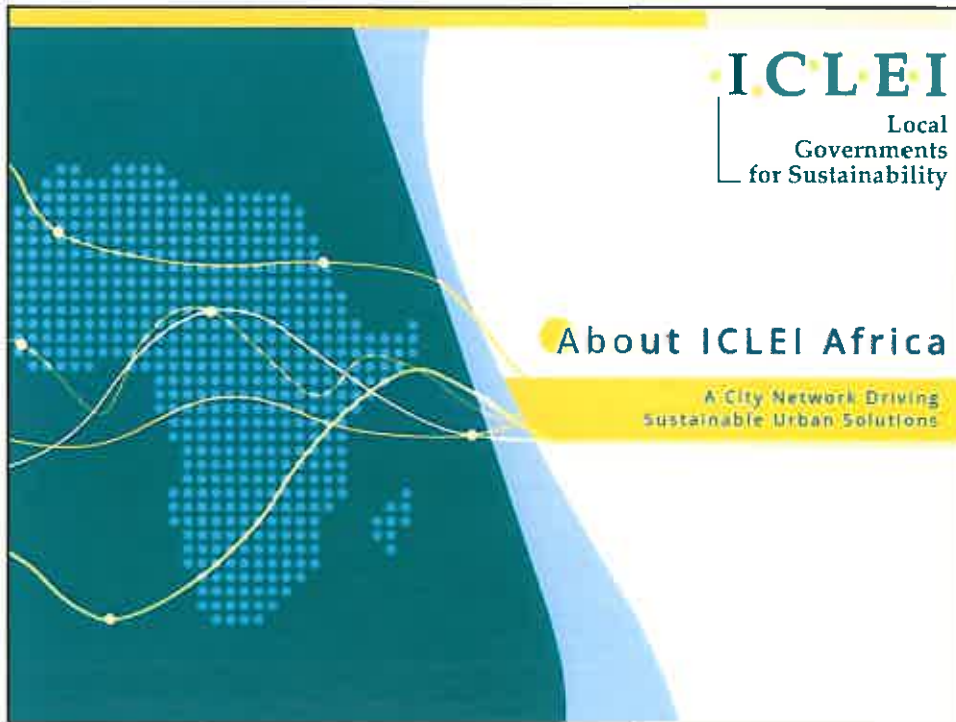












**ICLEI**  
Local Governments for Sustainability

**About ICLEI Africa**  
A City Network Driving Sustainable Urban Solutions

# Who we are

- Connecting Leaders
- Accelerating Action
- Pioneering Solutions

The world's **oldest & largest network** of local governments working on Sustainability



**12** mega-cities  
**100** super-cities and urban regions  
**450** large cities  
**450** small and medium-sized cities and towns  
**84** countries

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# Why work with us

**Strengthen** your understanding & ability to implement sustainable urban development

**Learn from good practice** from around the world

**Profile** your municipality to seek funding

**Develop skills** and secure support to implement projects crucial to sustainable service delivery



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## Responding to change



ICLEI was founded by local governments in 1990, with the idea that a single municipality has a significant impact, and that cumulative local actions can achieve tangible improvements in global sustainability

# Global presence

**ICLEI**  
Local Governments for Sustainability

USA Office  
Ontario, LA, USA

Canada Office  
Toronto, Canada

Mexico, Central America & Caribbean Secretariat  
Mexico City, Mexico

South America Secretariat  
Sao Paulo, Brazil

Africa Secretariat  
Cape Town, South Africa

Brussels Office  
Brussels, Belgium

European Secretariat  
Frankfurt, Germany

South Asia Secretariat  
Delhi, India

South India Office  
Hyderabad, India

Southeast Asia Secretariat  
Manila, Philippines

Indonesia Office  
Jakarta, Indonesia

Oceania Secretariat  
Melbourne, Australia

East Asia Secretariat  
Beijing, China

Japan Office  
Tokyo, Japan

Korea Office  
Seoul, South Korea

Kaohsiung Capacity Center  
Kaohsiung, Taiwan

280 staff in 17 offices

# Pioneers of urban sustainability

**ICLEI**  
Local Governments for Sustainability

Today, ICLEI is a world-leading association of over 1,000 cities, towns, metropolises in 88 countries, committed to building a sustainable future

700+ million people

20% of the global urban population

## Our vision



The **sustainable local government** remains the vision.



To achieve this, we focus on:

- Management of global environmental goods
- Policy innovation
- Municipal planning and management
- Transformation of infrastructure

## Towards Sustainable Cities: ICLEI's 10 Urban Agendas



Sustainable City



Smart City



Low-carbon City



EcoMobile City



Resource-efficient and Productive City



Happy, Healthy and Inclusive Communities



Resilient City



Sustainable Local Economy and Procurement



BiodiverCity



Sustainable City-Region Cooperation



## ICLEI in Africa

# FOCUS In Africa

### Challenges & Opportunities

Urbanisation

Informality

Poverty

Resource Scarcity

Climate Change

### Themes

Water & Sanitation

Food

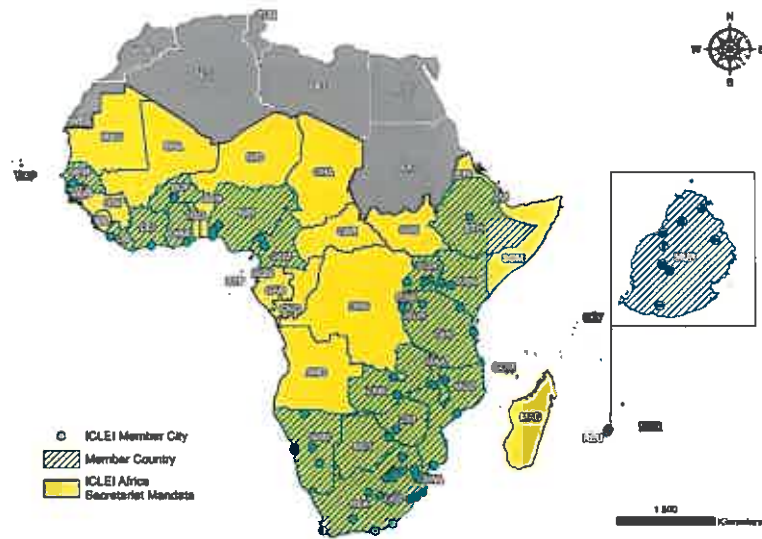
Climate Change & Energy

Waste

Biodiversity

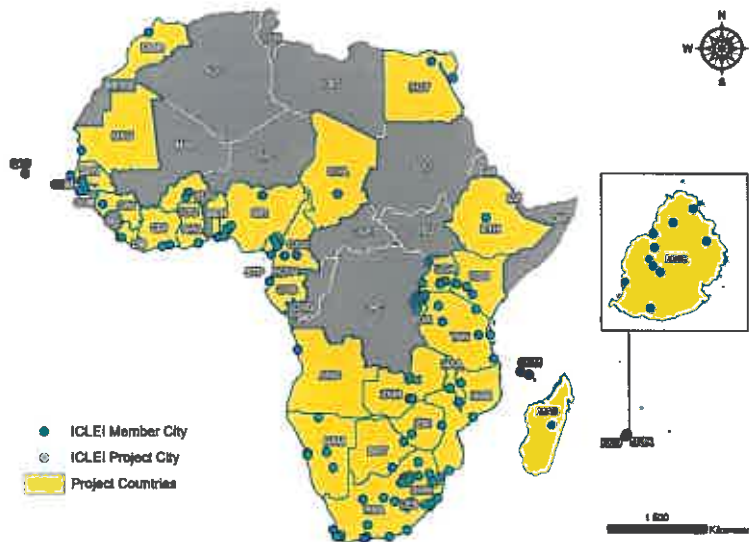
Integrated Development

## ICLEI Members in Africa



© ICLEI 2016

## Where we work in Africa




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## ICLEI membership



**ICLEI is its Member Cities  
...and exists to serve them.**

## What ICLEI offers to Members

### Connecting

- Globally and ... to local and subnational governments in Africa and the world
- Networking and peer to peer exchange
- Exchanges / technical study tours

### Events

- LOCS4Africa Congress series
- ICLEI global and UN platforms
- Tailor-made leadership and technical meetings
- ULAS platforms, roundtables

### Support

- Compact of Mayors
- Durban Adaptation Charter
- Data monitoring for Biodiversity
- Visibility and networking
- Resource mobilisation

### Project implementation

- UNA Africa: Rivers for Life
- LAB Wetlands SA
- URBAN LEDS
- FRACTAL
- Earth Hour City Challenge (EHCC)
- TAP...

### Capacity building

- For the constituents, other levels of government, communities, private sector etc.
- Access to best practices, case studies, tools;
- Presentation of sustainability issues and options to cities and other municipalities
- Technical services

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## Connecting leaders

- As an **Association of Local Authorities**, it is "Local Action" which drives our work to prepare Cities for the future.
- We motivate for and support implementation, connect leaders within strategic alliances, establish partnerships, engage innovators, scientists and researchers.
- We represent local initiatives in multi-level governance processes for sustainable development.

### "Local Action" drives our work

## Accelerating Action



- Through the **ICLEI movement and projects**, the capacities of our Members to implement bold and innovative solutions are endorsed, potential sources of financing are unlocked, and conditions for action are improved.



**Implement local solutions**

## Gateway to solutions



- As an **agency**, we support local governments, provide technical consulting, information services and training to build capacity



**Technical support and capacity building**

# HOW We do it

The office is not supported by any particular city, funder or donor.

ICLEI Africa is registered as an NPO/PBO, and all resources go back into servicing the ICLEI members.

- 5% resourcing is from membership fees, via local governments of the network.
- 95% is raised via the regional office through:
  - Successful applications to funders for project proposals
  - Successful contracting by local governments to provide professional services
- **Services** are thus procured from ICLEI Africa on a professional service level agreement.

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## Projects & project teams



## How we are governed

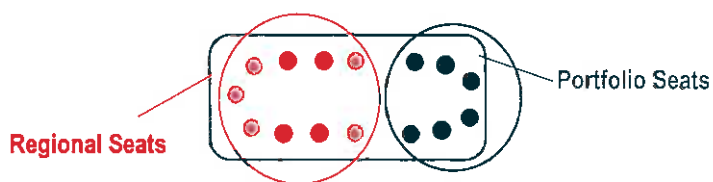
ICLEI is constituted as a **membership association** that receives its mandate from its Member cities, local and regional governments and municipal authorities.



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## Governance Bodies

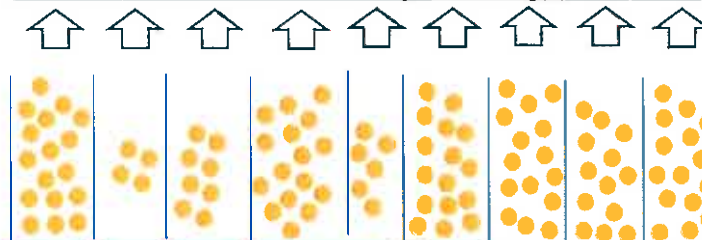
GEXCOM  
(min 9 seats)



REXCOMs  
(27-45 seats)



Members  
in the Regions






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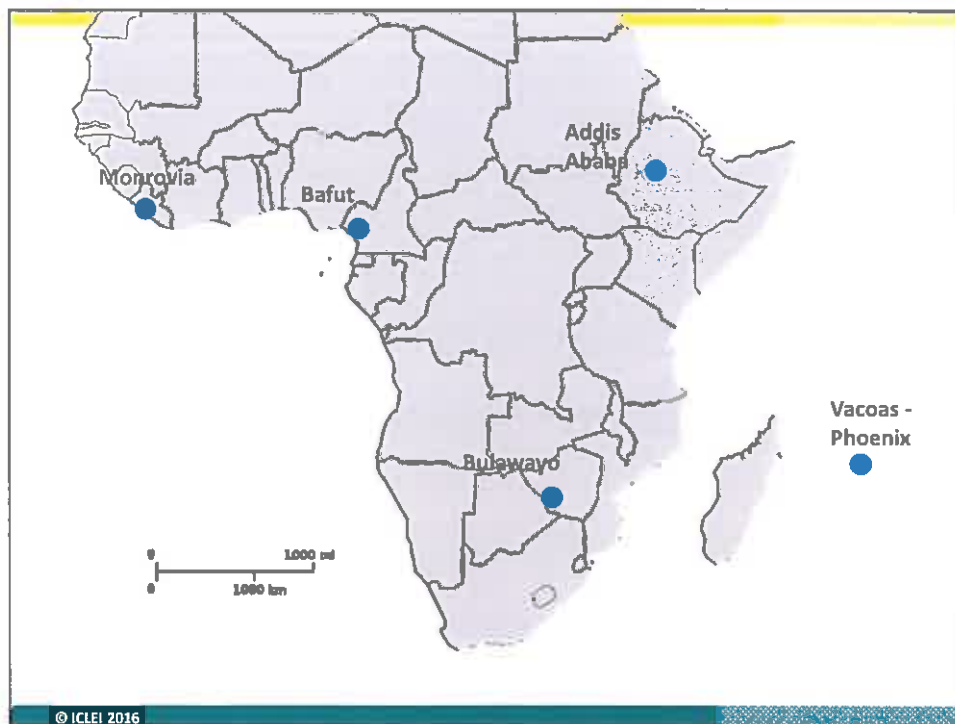


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## Regional Executive Committee

 <p><b>Mayor Clara Doe Mvogo</b>          Monrovia City Corporation          Portfolio: <a href="#">Climate Change Adaptation and Disaster Risk Reduction</a></p>	 <p><b>Mayor Martin Kysack Moyo</b>          City of Bulawayo, Zimbabwe          Portfolio: <a href="#">Health, Water, Sanitation and Waste</a></p>
 <p><b>Mayor Abel Langsi</b>          Bafut Town Council, Cameroon          Portfolio: <a href="#">Economic Development, Livelihoods and Food Security</a></p>	 <p><b>Mayor Deriba Kuma</b>          City of Addis Ababa, Ethiopia          Portfolio: <a href="#">Urban Planning and Design, Biodiversity and Ecosystem Services</a></p>
 <p><b>Mayor Navin Ramsoondur</b>          Vacas-Phoenix, Mauritius          Portfolio: <a href="#">African Small Island Developing States (SIDS) Cities</a></p>	

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## Become part of the change!



Join a committed network of local governments from around the world, learning from one another, and sharing resources. All to accelerate success – to create more vibrant and sustainable communities together.

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## For...

News, events, projects, resources, documents, presentations, pictures, information and more

## Follow us on...



Iclei-africa



[www.iclei.org/africa](http://www.iclei.org/africa)



@ICLEI-Africa







**A partnership to enable Local Economic Development through cricket**




**About Cricket Boland**




Iconic stadium and events



Rooted in local communities



Entrepreneurial activities



Investment in human capital  
10 000 children playing mini-cricket

## About the #T20 Global League



- Boland Park to host 7 matches per year for 10 years
- Private investment in the game (8 Franchises)
- Start in November 2017-2027
- International viewership

## Background and Problem Statement

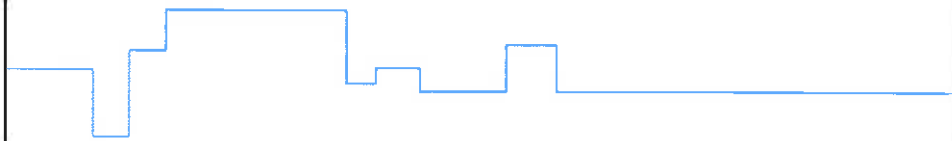
- To maintain our status as a host venue Boland Park needs critical infrastructure upgrades amounting to R 41 Million
- 65% is funded by Cricket Boland and its partners
- We need public sector financial support



### Rationale for making the investment

- **Contribute significantly to the socio-economic development of the district**
- **Generate significant immediate and long-term economic, social and cultural benefits to the community (expected contribution to GDP ZAR 10bn)**
- **Generate significant international media coverage in the key markets of interest for tourism and business such as the UK, India, Middle East and Europe**
- **Generate significant domestic and international tourism revenue**
- **Significant opportunities for brand promotion**
- **Establish a world-class venue (Best-lit stadium in Southern Hemisphere)**

## Benefits to everyone



Revenue for Boland Cricket

Benefit the lives of the people from the Winelands



New Paarl landmark



Job creation




Leaving a legacy




Way forward

### Timelines



- 30 Sept** → Complete upgrades
- 18 October** → Protas vs Bangladesh
- November-December** → Inaugural #T20 Global League



Leave your **legacy**





CAPE WINELANDS DISTRICT MUNICIPALITY

MINUTES OF A MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD  
ON TUESDAY, 25 JULY 2017 AT 14:00 IN THE COUNCIL CHAMBER,  
194 MAIN STREET, PAARL

**PRESENT:**

**Committee Members:** Cllr BB Ntshingila (Chairperson)  
Cllr R du Toit  
Cllr GJ Fredericks  
Cllr X Kalipa  
Cllr MT Klaas  
Cllr NS Louw  
Cllr SS Magqazana  
Cllr LN Siwakamisa  
Cllr JJ van Rooyen  
Cllr CF Wilskut

**Officials:** Mr M Mgajo  
Ms FA du Raan-Groenewald  
Mr CV Schroeder  
Mr F van Eck  
Ms BT Daries  
Mr R. Zeelie  
Mr WJ Basson  
Mr SP Minnies  
Mr HD Boock  
Mr RJ Humphreys

**MPAC.1      OPENING      (3/2/5/15)**

---

The Chairperson, Cllr BB Ntshingila, welcomed all the Councillors and officials present. Ms FA du Raan-Groenewald opened with prayer.

**MPAC.2      ELECTION OF ACTING CHAIRPERSON, IF NECESSARY      (3/2/5/15)**

---

None.

**MPAC.3 APPLICATIONS FOR LEAVE OF ABSENCE (3/2/5/15)**

---

Cllr ESC Matjan

**MPAC.4 STATEMENTS AND COMMUNICATIONS BY THE CHAIRPERSON (3/2/5/15)**

---

None.

**MPAC.5 PRESENTATION: WATER QUALITY AND DROUGHT**

---

Mr RJ Humpreys and Mr SP Minnies proceeded with a presentation on water quality and the drought in the Cape Winelands District.

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): 25 JULY 2017: ITEM MPAC.5**

**RESOLVED:** That-

- (a) Cognisance be taken of the presentation.
- (b) Monthly reports on water samples per B-municipal area be provided to MPAC members.
- (c) Updated information on dam levels in the Cape Winelands District be provided to MPAC members as part of the minutes.
- (d) There be ensured that the EPWP allocations to B-Municipalities are used appropriately.

**MPAC.6 MINUTES**

**MPAC.6.1 CONFIRMATION OF THE MINUTES OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) HELD ON THURSDAY, 30 MARCH 2017**

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**RESOLVED:**

That the minutes of the meeting of the Municipal Public Accounts Committee (MPAC) held on Thursday, 30 March 2017 be taken as read and duly confirmed.



**MPAC.6.2 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) HELD ON THURSDAY, 30 MARCH 2017**


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None.

**MPAC.7.1 FINANCIAL QUARTERLY REPORT: FOR THE QUARTER ENDING 30 JUNE 2017 IN TERMS OF SECTION 52(d) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) (9/1/2/1)**

**MKOOOR.7.1 FINANSIËLE KWARTAALVERSLAG VIR DIE KWARTAAL GEËINDIG 30 JUNIE 2017 INGEVOLGE ARTIKEL 52(d) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, 2003 (WET NO. 56 VAN 2003) (9/1/2/1)**

**MPAC.7.1 INGXELO YARHOQO NGEKOTA YEMALI: ELUNGISELELWE IKOTA EPHELA NGOMHLA WAMA-30 KUJUNE 2017 NGOKUHAMBELANA NECANDELO 52(d) LOMTHETHO WOOMASIPALA: UMTHEETHO WOLAWULO LWEMALI KAMASIPALA, WAMA-2003 (UMTHEETHO ONGUNOMBOLO 56 WAMA-2003) (9/1/2/1)**

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**PURPOSE OF SUBMISSION**

That the Municipal Public Accounts Committee (MPAC) take cognisance of the financial quarterly report for the quarter ending 30 June 2017, in terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

**DOEL VAN VOORLEGGING**

Dat die Munisipale Komitee oor Openbare Rekening (MKOOOR) kennis neem van die finansiële kwartaalverslag vir die kwartaal geëindig 30 Junie 2017, ingevolge artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA).

**INJONGO YONGENISO**

Okokuba iKomiti kaMasipala yee-Akhawunti zikaRhulumente (MPAC) ithathele ingqalelo ingxelo yemali yarhoqo ngekota elungiselelwe ikota ephela ngomhla wama-30 kuJune 2017, ngokuhambelana necandelo 52(d) loMthetho

Municipal Public Accounts Committee  
25 July 2017

woMasipala: uMthetho woLawulu lweMali kaMasipala, wama-2003 (uMthetho onguNombolo 56 wama-2003) (MFMA).

## **BACKGROUND**

In terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), the mayor of a municipality must:

- (d) *Within 30 days of the end of each quarter, submit a report to council on the implementation of the budget and the financial affairs of the municipality.*

The IDP as well as the Business Plans – as approved by the Executive Mayor, gives effect to the Budget and Service Delivery and Budget Implementation Plan (SDBIP). In order for council to effectively play its oversight role and ensure compliance with the Local Government: Finance Management Act, 2003 (Act No. 56 of 2003), as prescribed in Chapter 7, the mayor must submit a finance and budget implementation report to the council on a quarterly basis. Furthermore, the mayor must take appropriate action to identify and resolve any financial problems that are evident.

**Included in the agenda, separately, are the following financial reports:**

### **Annexure A - Financial Report**

1. Budget vs. Actual Expenditure per Strategic Objective – 2016/2017.
2. Budget vs. Actual Expenditure per Category - 2016/2017
3. Budget vs. Actual Income per Strategic Objective – 2016/2017.
4. Detailed Budget vs. Actual Expenditure and Actual Income per Strategic Objective - 2016/2017
5. Budget vs. Actual Project Expenditure – 2016/2017
6. Budget vs. Capital Expenditure – 2016/2017
7. Expenditure Benevolent Fund – 2016/2017
8. Disclosures in terms of the Municipal Supply Chain Management Regulation 36(2)
9. Project Management – 2016/2017

### **Annexure B**

10. Pre-determined Objectives – 2016/2017
11. In-Year Financial Management Report June 2017

**COMMENTS**

In terms of section 69 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003 (MFMA) the municipal manager is responsible for implementing the approved budget of council and must properly monitor and report on all revenue and expenditure patterns as projected in the budget.

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That the Municipal Public Accounts Committee (MPAC) take cognisance of the financial quarterly report for the quarter ending 30 June 2017, in terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), included in the agenda under separate cover.

**AANBEVELING DEUR MUNISIPALE BESTUURDER:**

Dat die Munisipale Komitee oor Openbare Rekeninge (MKOOR) kennis neem van die finansiële kwartaalverslag vir die kwartaal geëindig 30 Junie 2017, ingevolge artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) (MFMA), ingesluit onder aparte dekking by die agenda.

**INGCEBISO EVELA KUMLAWULI KAMASIPALA:**

Okokuba iKomiti kaMasipala yee-Akhawunti zikaRhulumente (MPAC) ithathele ingqalelo ingxelo yemali yarhoqo ngekota elungiselelwe ikota ephela ngomhla wama-30 kuJune 2017, ngokuhambelana necandelo 52(d) loMthetho wooMasipala: uMthetho woLawulu lweMali kaMasipala, wama-2003 (uMthetho onguNombolo 56 wama-2003) (MFMA), ebandakanywe kwi-ajenda phantsi kwephepha elilodwa.

**RECOMMENDATION BY MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): 25 JULY 2017: ITEM MPAC.7.1**

**RESOLVED:**

That it be recommend to Council that–

Cognisance be taken of the financial quarterly report for the quarter ending 30 June 2017, in terms of section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), included in the agenda under separate cover.

**MPAC.7.2 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) –  
QUARTER 4 OF THE 2016/2017 FINANCIAL YEAR**

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The Service Delivery and Budget Implementation Plan (SDBIP) for quarter four of the 2016/2017 financial year, which was circulated under separate cover before the meeting, was tabled for consideration.

**RECOMMENDATION BY MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
(MPAC): 25 JULY 2017: ITEM MPAC.7.2**

**RESOLVED:**

That it be recommend to Council that –

- (a) Cognisance be taken of the Service Delivery and Budget Implementation Plan (SDBIP) for quarter four of the 2016/2017 financial year, which was circulated under separate cover before the meeting.
- (b) The officials responsible for the compilation of the SDBIP consider changes to the format of the document, in order to make it more user friendly.
- (c) The Terms of Reference of MPAC be placed on the Agenda of the next meeting, in order that it can be reviewed.
- (d) The Director: IDP, Performance and Risk Management, Ms BT Daries, arrange further training for members of MPAC.

**MPAC.8 CONCLUSION**

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The agenda was concluded at 16:15

CONFIRMED ON THIS                      DAY OF    2017.

CHAIRPERSON